

THOMPSON VALLEY HEALTH SERVICES DISTRICT
c/o TVEMS
380 North Wilson Avenue – Loveland, Colorado 80537
Phone (970) 663-6025

A Special Colorado
Health Services District

Serving Southern
Larimer County
Since 1968

Regular Board Meeting
September 25, 2008 - 5:30 p.m.
Station 320 Holdeman Room

Call to Order – E. Hughes called the meeting to order at 5:30 p.m.

Roll Call – R. Bates, S. Childers, S. Gomez, E. Hughes, S. Linden, T. McNally, A. Washnock

Public Comments-

Healthy Beginnings - Ronni Orlowski representing Healthy Beginnings provided statistics showing the benefits to the community since 1991; their cost effectiveness and how staff is utilized in the pre-natal plus program. As well as educating and counseling Mom's they have put together a Dad's group and outreach program to hopefully see more involved Dad's and a stronger family unit. Healthy Beginnings is very excited about where their services are headed and the positive results of their work. (See handouts).

Bondi & Associates – Julia Stone & Cheryl Wallace gave a brief overview of their firm and the services they will provide for the district as the CPA firm selected to conduct the 2008 audit. The audit is tentatively scheduled for February/March 2009. They will be sending a letter to each board member prior to audit asking for their input. They anticipate they could provide the completed audit within 30 days from the start.

Approve Prior Month Minutes – Under public comments change approve to accepted, under Liaisons correct spelling of Roni to Ronni, under Chief's report correct spelling of time to time. Upon motion by R. Bates, second by S. Linden, the August regular board minutes is unanimously approved with amendments.

Approve Treasurer's Report - R. Bates reviewed the August statement. Upon motion by S. Linden, second by T. McNally the August financial statement is unanimously approved.

Old Business

Bondi & Associates – See public comments.

SDA Convention Update – S. Childers, S. Linden & E. Hughes gave brief overview of the sessions they attended at the conference. Some items of interest were to list on the agenda each board member name and term expiration date; excused absent reason, board should set criteria for excused absences. Law does not require Robert's rules of order if the by-laws did not adopt them, therefore, Chairman can vote and make motions. Fraud & Audits sessions provided information on internal controls or lack thereof. Chief Leshar spoke about the internal controls currently in place and that they are strong. Forensic auditors emphasized the flags to look for; Background checks etc., being sensitive to employees with financial problems. SDA conference is great for networking, disappointing due to lack of information/classes on EMS. SDA is currently directed more to Water, Fire, & Sanitation districts. There are currently 1100 special districts in

Colorado. TVHSD is unique that it does not have any debt at this time. Session on what to keep and what to purge encouraged the TVHSD board pursue a resolution to adopt the State Archive recommendations. It was suggested that new board members attend the SDA conference after sitting on board for a year or so. Some of this year's sessions will be available on the SDA website as a webinar.

Electronic Funds Transfer (EFT) – S. Gomez has set-up EFT transfers for the first business day of the month for the monthly subsidy from Guaranty Bank to Home State Bank. Upon motion by R. Bates, second by S. Childers a resolution to authorize S. Gomez & E. Hughes to sign for Electronic Funds Transfers from the TVHSD account to the TVEMS account is unanimously approved.

Committee

(Personnel/Morale) – RH line recently had a good comment about service and patient care. E. Hughes witnessed the professional care of a patient at The Rialto Theater recently. R. Bates witnessed similar professionalism near his home.

(Long Range Task Force) – On hold for now as some Long Range items have become immediate needs; a Relocation of Berthoud station personnel is on the forefront.

(Liaisons) T. McNally reported that Sue Zsadir representing Larimer Mental Health and Carl Peterson representing the MeKee Foundation would attend the October regular meeting to provide an update on their organizations. Transportation committee may meet again soon. T. McNally spoke with Loveland Community Health Center to see if they have any needs that board might consider supporting.

(SDA) – See old business

New Business – It was suggested that business cards be made for board members. M. Dolgener will get that done once board members provide the information they want on cards.

Legal (Attorney) No report

Chief's Report – Chief Leshar reported that interviews for the Training Captain position have been completed. Once background and reference checks have been done, he hopes to make an offer by next week.

Funds from the capital budget are being used to secure all buildings; the main station will have a new front entryway. All stations will use a Prox card entry system which is a homeland security standard of locking up the stations. It is being reviewed if installation of timers on garage door closures will be needed. Chief Leshar sat in on McKee review of State audit recently. The auditor mentioned that he noticed one of the best relationships with Hospital and EMS in the State. Revenues have increased since fixing the electronic glitches with claims processing. Chief Leshar and M. Dolgener praised the Administration staff for their efforts to correct the issues. The real estate in Berthoud offer was \$229,000 counter offer was \$249,900. The goal was to be at \$250,000 or less. The contract was written with several contingencies stating "upon board approval". Once all cost are finalized for tenant finish, Chief will present to board for approval at October meeting. Upon motion by S. Childers, second by S. Gomez it is unanimously approved to authorize Chief Leshar to sign counter offer with contingencies. Chief has looked at other buildings East and North and will provide reports at future meetings. There was some discussion to obtain a buyer's agent to assist Chief Leshar with real estate searches. The title to the disaster trailer from the City of Loveland has been transferred to TVEMS. Chief Leshar is looking to see if there are enough 2008 Capital funds available to purchase a ¾-ton pickup with snowplow for maintenance and to tow the disaster trailer should an event happen.

Hospital destination report showed some slight changes and a busy trauma month as summer comes to an end; 33 calls more than 2007. There was an 8% increase overall, budgeted for 2%. (See handout).

Revised draft 2009 budget distributed. Health insurance side had small decrease all other numbers remain the same. Finance committee will review at October meeting.

Mai/E-Mail – Thank you from Casey & Mandi Zimmerman for wedding gift. Invitation to McKee Foundation Fund Raiser.

Schedule Chief's Breakfast – Tuesday, October 14, 2008 7:00 a.m., The Egg & I

Next Meetings:

Finance Committee – October 28, 2008 – 5:45 p.m.

Long Range Planning – On hold for the time being

Regular Board – October 30, 2008 – 5:30 p.m.

Adjournment – Upon motion by R. Bates, second by S. Gomez, it is unanimously approved to adjourn the regular board meeting at 7:50 p.m.