

**Regular Board Meeting  
July 31, 2008 - 5:30 p.m.  
Station 320 Holdeman Room**

**Meeting was called to order at 5:30 p.m. by E. Hughes**

**Roll Call – E. Hughes, R. Bates, T. McNally, S. Linden, A. Washnock, S. Gomez, M. Childers  
Also in attendance, Board Attorney, R. Lyons, Chief Leshner, M. Dolgener**

**Public Comments – John Frey, attorney for the Larimer Emergency Telephone Authority (LETA) board gave an overview of LETA and highlights of amendments to the Inter-governmental agreement (IGA). LETA was formed in 1990 to fix an annual surcharge on wireless & land telephone lines to purchase emergency dispatch equipment for Larimer County. The surcharge has recently been reduced to \$.45 per line, that is the 3<sup>rd</sup> lowest in state. LETA has a low error rate and state-of-the-art equipment. Original (IGA) has never been amended. The LETA board at end of last year decided to do a wholesale revision of the IGA. Agreement handouts have details. TVHSD board will review the document and get comments to Randy. John Frey will keep Chief Leshner up to date on progress and when signatures will be needed.**

**Approve Minutes – Upon motion by M. Childers, seconded by R. Bates the minutes as presented are unanimously approved.**

**Approve Treasurer's Report – S. Gomez reported that everything is looking very good. Currently ahead of budget. Salaries look good, but slight increase due to new employees in training. Fuel & Oil maintaining, next month should show an increase, but beyond that good job keeping costs down. Upon motion by T. McNally, seconded by R. Bates, the Treasurer's report is unanimously approved.**

**Old Business**

**SDA convention attendees – Arrive Wednesday evening, meetings Thursday & Friday. E. Hughes, S. Linden and Leshner for sure, M. Childers & T. McNally will let the board know by the August board meeting which one can attend the conference.**

**Chief's Evaluation – June meeting a salary increase was approved with some misinformation. E. Hughes questioned whether motion should be amended or restated. It was agreed to leave the salary motion as read and approved at the June meeting. Upon motion by M. Childers, seconded by T. McNally under section 24-6-402(4)(f) it is unanimously approved to go into executive session 6:10 p.m. to discuss the Chief's salary. Return to regular meeting at 6:21 p.m. S. Linden moved to give Chief Leshner a \$500.00 bonus for outstanding service, R. Bates seconded. After discussion, S. Gomez amended motion to \$1,000.00. It is unanimously approved to accept amended motion and approve \$1,000.00 bonus to Chief Leshner for outstanding service.**

## **Committee**

**(Finance) – Under Treasurer’s report. S. Gomez said budgeted subsidy would be wired the first Monday of each month. If on the occasion that TVEMS needs additional funds it will be approved and sent when needed. Bank statements will be e-mailed to S. Gomez & R. Bates monthly. Marvi will provide copies of audit proposals to finance committee. Finance Committee will meet Tuesday, August 5 at 5:30 at the Loveland Public Library to review proposals and outline the selection process.**

**(Publicity) – Both new ambulances and the Captains vehicle were in last night’s County Fair Parade.**

**(Personnel/Morale) – S. Linden & E. Hughes met w/ Chief Leshar to go over his annual valuation and goals.**

**(Long Range Task Force) – No meeting**

**(Liaisons) – S. Linden, received thank you notes for donations. T. McNally mentioned that he and S. Linden would try to have representatives from Healthy Beginnings and Larimer Mental Health McKee Foundation at September or October board meeting.**

**(SDA) – T. McNally reviewed the high points from the latest newsletter, in particular getting information out to the public about who we are and what we do as an organization. Page 7 information about open meetings and communications between board members and what can be considered as a meeting. There was a brief discussion about community service at our facility.**

## **New Business - None**

**Legal (Attorney) - October 15 statutory deadline to have draft budget, it needs to be submitted to the board (may be submitted by e-mail). October meeting minutes should reflect that it was submitted by deadline and then set public hearing for adoption of final budget.**

**Director of SDA is talking about forming a committee to separate (SDA’s) Constituent district from a (Metropolitan district) developer district.**

**Chief’s Report – Chief Leshar began the discussion of the Metropolitan district draft letter of intent for board approval. Legal counsel was at the meeting with the Metropolitan district and Chief Leshar and drafted the proposed agreement. The \$22,000 unencumbered funds each year is all they can provide at this time. See handout for draft. Tax collection, minus pledged, minus operating expenses, minus other encumbered funds leaves \$22,000. S. Linden motioned to accept as drafted naming E. Hughes as authorized to sign, M. Childers seconded. With 6 yes and 1 no, the motion is approved. Our Berthoud station has a bat and bug problem. Our staff was relocated to Fire station 2 which is not optimal for emergency responses to I-25. Bats are a protected species and the BFD will not do anything until the Fall when the bats migrate away. An exterminator eliminated the bugs but the eggs survive and it will have to be exterminated again. Ft. Collins has had a couple of confirmed rabid bats and Chief Leshar is reluctant to put TVEMS staff at risk. There is an urgent need to find proper housing for the staff before winter. Chief Leshar expects to have options in the next months to present at future board meetings. Chief Leshar distributed monthly report for review. Hospital destination is staying in-line with past months. Total calls were down slightly in June. Transportation Safety Committee used a picture of our new ambulance without our name for their logo.**

**Mail/E-Mail – Under committee report.**

**Schedule Chief's Breakfast – Thursday, August 14, 7:00 a.m.**

**Next Meetings:**

**Finance Committee – August 27, 2008 – 5:00 p.m.**

**Long Range Planning – August 27, 2008 – 5:30 p.m.**

**Regular Board – August 28, 2008 – 5:30 p.m.**

**Adjournment – Upon motion by S. Linden, seconded by S. Gomez the regular board meeting is adjourned at 7:46 p.m.**