

# THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting  
December 4, 2014 - 5:30 p.m.

- 🔊 **Roll Call** - Adams, Bates, Davis, Farnham, Gustafson, Travis, Washnock  
Absent Excused  
Absent Non-excused

- 🔊 **Call to Order** - With quorum present P. Farnham called the meeting to order at 5:30 p.m.

## 🔊 **Pledge of Allegiance**

- 🔊 **In attendance** – LFRA\* Chief Miller, Kimberly Culp (LETA\* Executive Director), R. Lyons (TVHSD Legal Counsel), Chief Leshar, Captain Forman, Captain Turner, M. Dolgener

- **Guest Comments** - Chief Miller gave a brief bio of himself, and expressed how happy he is to be back in Loveland. He fully supports the direction of EMS and wishes to maintain the current cooperative efforts established between Chief Leshar and former LFRA Chief Mirowski.
- Kimberly Culp gave a brief bio of herself, and explained what LETA does for the community. LETA has been leasing space at 380 N. Wilson with the contract expiring at the end of 2016. The LETA Board of Directors is interested in occupying the front office space and doing some renovations to that area. They need space for a dedicated training room which would allow the current training room to be used as a dedicated board room. Renovations would include the front office storage closet to make the room larger, removing a couple of non-supporting walls, wall paper, window coverings, and carpet. The copy room would be split in half for IT equip and storage. A door and wall between the current crew workout space and crew quarters would be added for privacy. LETA would invest approximately \$70,000 for the additional square footage and would propose extending the lease out for 7 years. Motion by R. Bates, second by D. Adams to approve the concept of modifications to the 380 N. Wilson building is unanimously approved. Discussion regarding any extension to the lease agreement will take place at a future meeting. Motion by A. Washnock, second by D. Davis authorizing Chief Leshar to work with the LETA board on a lease proposal and to bring the proposal back to the January TVHSD board meeting is unanimously approved.

## 🔊 **Minutes**

- ✳️ Action Item – October 2014 meeting minutes review & acceptance – Motion by R. Bates, second by D. Adams to accept the October 2014 regular meeting minutes as presented is unanimously approved.

## 🔊 **Approve Treasurer's Report**

- ✳️ Action Item – October 2014 financial statement review & acceptance – D. Davis reported that the cash position remains good, total revenue is down about \$45,000 from budget but is within 1% of budgeted. Motion by A. Washnock, second by B. Gustafson to accept the October 2014 financial statement as presented is unanimously approved.

## 🔊 **Unfinished Business**


- Public Relations Flyer – P. Farnham is waiting for the building purchase to be finalized before presenting final draft.
- Building acquisition update – Chief Leshar reported that the City Council first and second readings went without a hitch. At the second reading, the Mayor praised the work of TVEMS. Per City policy the final publication will go out Saturday, December 6, 2014. There is then a ten day wait for any objections. On December 16<sup>th</sup>, the ordinance authorizing the sale will be finalized. This will trigger all other contract dates, with a closing about four months after paperwork is signed by all involved parties. A meeting will take place with the Chief after the first of the year. There is a good possibility that most all paperwork will be finalized around mid-January. Motion by D. Adams, second by R. Bates to adopt TVHSD Resolution #2014 authorizing the purchase of Fire Station 2, and for M. Dolgener under the direction of Chief Leshar to complete the due diligence and closing needs is unanimously approved. Funds needed to complete the purchase will come from the cash balance remaining with the fiscal agent, and carryover in TVHSD Home State Bank account.


#### **Committee Reports**

- Long Range Task Force – Adams/Bates no report
- Publicity – Davis/Gustafson no report
- Personnel/Morale – Washnock/Bates – A. Washnock showed the Banner Health article about TVEMS’s partnership with the McKee Foundation to help Loveland become designated as a Heart Safe City. An evaluation form was distributed to members for input on the Chief’s performance in preparation for his March appraisal. Please email your comments to R. Bates or A. Washnock by the January regular board meeting.
- SDA – B. Gustafson said the newsletter was all about water and fire this month, so no report.

#### **New Business**

- LETA Lease Agreement – (see guest comments); Chief Leshar feels that the current lease fits with the TVHSD mission, and he will work with the LETA board to negotiate a fair agreement.

 **Legal (Attorney)** – R. Lyons mentioned that the SDA has released the 2015 statutory calendar. The State legislature begins their session in January. R Lyons is a member on the legislative committee for SDA and will keep board members up-to-date on what’s coming up.

 **Chief’s Report** – Chief Leshar will arrange a field trip for board members to tour Fire Station 2. Just prior to the start of the January board meeting, Lyle will be taking new photos of members. Call totals show November transports down from 2013, van transports down 30 calls from 2013. Chief Leshar will watch this closely to see if it’s a trend starting. October & November 9 minute response times met the 90% goal. TVEMS physician advisor, Dr. Jobin will attend the February regular meeting for a Q&A. No changes in employee status.

 **Mail/E-Mail** None

#### **Next Meeting:**

- Regular Board –January 29, 2015 – 5:30 p.m.
- There was a brief discussion regarding a small section of the TVHSD District where calls are routed to Weld County dispatch center. Chief Leshar is working to find resolution.

**Adjourn** – Motion by R. Bates, second by D. Davis to adjourn the meeting at 7:17 p.m., is unanimously approved.

\* Loveland Fire Rescue Authority (LFRA)

\* Larimer Emergency Telephone Authority (LETA)