

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

380 North Wilson Avenue - Loveland, Colorado 80537

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A Special Colorado Health Services District

Serving Southern Larimer County

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Regular Board Meeting
September 29, 2011 - 5:30 p.m.
Station 320 Holdeman Room

Call to Order – 5:30 p.m.

Roll Call – R. Bates, M. Childers, P. Farnham, S. Linden, T. McNally

Absent Excused – A. Washnock

Absent Unexcused

In attendance – Legal Counsel R. Lyons, Chief R. Leshner, M. Dolgener, Captain A. Simons

Public Comments – Mr. Wayne Williamson, potential board member.

Minutes

- * Action Item - August 2011 meeting minutes – Motion by M. Childers, second by T. McNally to approve August 2011 regular board meeting minutes as presented is unanimously approved.

Approve Treasurer's Report

- * Action Item – August 2011 financial report – S. Linden reported that expenses are still in good shape, salaries showed a big jump due to monthly accrual. Not much change in balance sheet. Motion by T. McNally, second by P. Farnham to approve the August 2011 financial report as presented is unanimously approved.

Old Business

- Open board member position – Mr. Williamson introduced himself and his qualifications. Board members then interviewed him. Mr. Williamson has been a PA for quite some time, 99% in Community Health Care, some Mountain Rescue and ambulance long time ago. Community service is appealing to him. He has watched emergency services with a background interest in it and when the open board member position opportunity presented itself he applied. Wayne does not currently serve on any boards. Some conflicts may be: the clinic he is employed with applied for and received funding from TVHSD in 2010. If he were to fill the vacancy any future funding applications for the clinic would result in him not being able to take part in discussion or vote. His current work schedule is set-up with administrative time on Thursday afternoons and at this time does not foresee a change. The clinic is a non-profit private entity with a board of directors called The Sunrise foundation; the building the clinic works out of is supported by the McKee Foundation. The current site medical director, Chief Medical Officer and Chief Operating Officer are not officially with Banner Medical. Mr. Williamson was asked to excuse himself during board member discussion.

Discussion items:

1. Being employed by clinic could exclude him from grant discussions and vote.
2. Even though not connected with Banner Medical, there is a potential for general public, MCR and Banner Medical conflict perceptions due to the close relationship with McKee

Medical Center. Much of the equipment at the clinic has been donated by McKee Medical Center or the McKee Foundation, the building is leased from the McKee Foundation, lab services for the clinic are provided through Banner Health (McKee Medical Center). Mr. Williamson also indicated that although there is no mandate to send patients to McKee Medical Center, in the clinic staff minds it tends to be the hospital most often selected. Many of the residents at another Banner Health Hospital, (NCCMC) do their training at the clinic. Some of the clinic physicians also have privileges at Banner Health hospitals.

3. Members mostly agreed that there should be more balance to board of those with medical and non-medical experience.

Motion by T. McNally to appoint Mr. Williamson, second by S. Linden to fill vacant board member seat is defeated by a show of hands; 2 members in favor and 3 opposed. County Commissioners will be notified by letter that vacancy has not been filled in the 60-day time frame and that Board members will continue to seek a qualified individual to fill the vacancy. Members may have to call special meeting to interview, discuss and vote on potential candidates.

Committee Reports

- Finance –With the resignation of S. Gomez the committee has two members. After discussion it is decided not to add a third committee member at this time.
- Liaisons – T. McNally & P. Farnham continue work on grant funding request process.
- Long Range Task Force – The task force has not had to meet. R. Leshner is currently working on a preliminary 10-year plan; he is still verifying numbers at this time and will try to present the final draft at the October meeting.
- Publicity
- Personnel/Morale – Since S. Linden is now Treasurer she stepped down from the Personnel committee. P. Farnham volunteered to fill the open committee position. A. Washnock will remain a committee member. At the October meeting, R. Bates will inquire if she would like to chair the committee.
- SDA – T. McNally and S. Linden attended the conference this year. T. McNally attended the annual board meeting. S. Linden and T. McNally said that most presentations were good but did not always have subject matter pertinent to TVHSD. The final day was probably the most disappointing because there was nothing on the agenda relevant to our district. T. McNally said that after listening to some questions posed from other Districts and their perceived lack of board rules/regulations, TVHSD is fortunate to have R. Lyons as their legal representation. S. Linden attended the SDA University and Thursday programs; the theme was harder times financially and how to deal with it. S. Linden said she learned some things in the programs attended, others were disappointing. There was an excellent keynote speaker on Thursday and an excellent program on investments for special districts.

New Business

- Designate authorized signer for Guaranty Bank & Home State Bank accounts to replace Steve Gomez – Motion by P. Farnham, second by M. Childers to appoint S. Linden as the authorized signatory to replace S. Gomez on all accounts he was listed on is unanimously approved. M. Dolgener will provide board minutes to banks and obtain cards for signature.
- 2012 Budget presentation – Chief distributed preliminary budget as of Aug. 2011. He has increased salaries to accommodate the addition of a scheduler position; and also increased salaries to be able to build in redundancy for different key positions through structure and personnel additions.

- 🔊 **Legal (Attorney)** R. Lyons reminded Board that notice of public hearing for 2012 budget consideration at the October 27, 2011 regular meeting needs to be published prior to meeting. M. Dolgener will take care of notification. R. Lyons will send M. Dolgener the notice of final settlement form for publication prior to final payout of new building.
- 🔊 **Chief's Report** – Chief Leshar distributed his monthly report. Special note that he was reappointed to the State Emergency and Trauma Advisory Council (SEMTAC) by Governor John Hickenlooper. The response times showed that TVEMS met the 9 minute and under mark 90% of the time last month. Chief Leshar also distributed the monthly call report and the Alliance Construction monthly report; handouts attached.
- 🔊 **Mail/E-Mail** – Motion by P. Farnham, second by S. Linden for T. McNally to sign his own SDA conference fee reimbursement check; 4 members in favor, T. McNally abstained. Received a check from Larimer County in the amount of \$8.32 for Impact Assistant Grant Monies for 2010. M. Dolgener was directed to deposit check to Guaranty account and record under other income.
- 🔊 **Schedule Social Meal** – Since there is so much activity surrounding the mid-October Administration office and Station 350 crew move, the October gathering is cancelled. If you would like to meet with the Chief or go through the new building before the move please contact him anytime.
- 🔊 **Next Meeting:**
 - Regular Board – October 27, 2011 – 5:30 p.m. at new Administration offices; 4480 Clydesdale Parkway, be there at 5:00 p.m. for walkthrough of the facility.

Adjourn – Motion by S. Linden, second by T. McNally to adjourn the September regular board meeting at 8:04 p.m. is unanimously approved.