

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting
June 30, 2016 - 3:00 p.m.

🔊 **Call to Order** (Farnham) 3:03 p.m.

🔊 **Roll Call** (Dolgener) – Adams (absent), Blomquist, Davis, Farnham, Gustafson, Honea, Travis

🔊 **Pledge of Allegiance**

🔊 **Also in attendance** – Legal Counsel R. Lyons, CPA Alan Holmberg, Chief Leshar, Capt. M. Turner, Capt. T. Zimmerman, M. Dolgener

🔊 **Guest Comments**

🔊 **Minutes**

- ✳️ Action Item – May 2016 meeting minutes review & acceptance. Motion by B. Gustafson, second by D. Davis to accept the May 2016 meeting minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

- ✳️ Action Item – May 2016 financial statement review & acceptance. V. Travis met with Chief Leshar and would like him to respond to any questions at each meeting regarding the financial statements. There are no questions, but Chief Leshar commented that the Opticom invoice was received prior to the budgeted month, the cash position is still doing well and expenses are under budget.

🔊 **Unfinished Business** - None

🔊 **Committee Reports** - None

🔊 **New Business** – D. Adams sent a resignation letter to P. Farnham. He is resigning his board seat effective immediately due to moving out of state. Farnham asked members to send names to Marvi along with potential member's email address. M. Dolgener will send an application form to the potential member. Any returned applications will be considered at the July meeting, with interviews at the August meeting and appointment offered for a term to begin in September meeting.

🔊 **Legal (Attorney)** No report

🔊 **Chief's Report**

The State of Colorado grant recipient list was released and TVEMS received the 50% match on both grants submitted; 1 ambulance and 11 power cots. The cots were not in the original 2016 capital budget, and the TVHSD share will be approximately \$180,000. Since this is a large purchase through the State and requires a contract it will take time to get through the process and may not be an expense from the 2016 capital budget. Should the process fall into 2016 budget some other capital items can be reallocated to the 2017 budget.

Chief interviewed and hired a new Materials Manager who begins on July 11th.

Ballistic vests were ordered and have been received. The Todd Seek EMS Memorial Fund has donated the funds to pay for the vests.

Chief Leshar received a proposal from Verizon Wireless expressing interest in placing a cell phone tower on the Sunview property with an annual lease payment of \$12,000. Members would like Chief Leshar to respond to Verizon that there is interest in being considered in the selection process.

Chief has just received a rough draft of documents showing TVEMS Headquarters remaining at its current site and the planned mall being built around it. Chief Leshar is to continue discussions with the development group as directed by the Board members in May.

Blue & Green sheets were distributed; the green sheet now shows the response codes with an explanation page attached. Call volumes remain on the upswing. One station is running 9 calls per day and two are at 8.8 calls per day. Chief is giving strong consideration to bringing on a 12-hour vehicle between 10 a.m. and 10 p.m. and believes this can be done within budget.

Alan Holmberg presented the 2015 final audit highlights. The District is responsible for having a financial system in place to produce a financial record and internal controls. The role of the audit is to look at those records and determine if the statements fairly represent the financial position. Final audit determined that statements ending year 2015 do in fact fairly represent the financial position. Reimbursement is up about 11% and expenses up about 2%.

Motion by D. Davis, second by B. Gustafson to accept the 2015 final audit as presented and direct M. Dolgener to file final audit with State auditor is unanimously approved.

 **News/Correspondence-** News article with Chief about development plan.

 **Next Meeting:**

- Regular Board – July 28, 2016 – 5:30 p.m.

Board members after a brief break moved into orientation and training presented by A. Holmberg and D Lyons.

- **Adjourn** – Motion by B. Honea, second by T. Blomquist to adjourn at 6:23p.m. is unanimously approved.