

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting
June 26, 2014 - 5:30 p.m.

Call to Order

- 🔊 **Roll Call** – D. Adams, R. Bates, P. Farnham, B. Gustafson, A. Washnock, D. Davis (5:35)
 - Absent Excused
 - Absent Non-excused
- 🔊 **Guests** – Vickie Travis (potential board member), Alan Holmberg with Anderson & Whitney, Legal Counsel Adele Reester, Chief Leshner, Captain Simons, M. Dolgener
- 🔊 **Guest Comments** – R. Bates introduced V. Travis to members. With no objections from members P. Farnham suggested they interview V. Travis tonight. V. Travis is interested in serving on the TVHSD board to be more involved in community service. She has known R. Bates for 15 years, is a horse trainer and stay-at-home mom. She serves on an HOA Board, has run her own business and raised a family. She moved to Loveland in 1999, and has time to meet once per month. R. Bates thought she would bring in fresh ideas since she has not served on boards before. Suggestion was made to have V. Travis set-up a ride-a-long with a Captain, then move forward with appointment at the July meeting.
- 🔊 **Minutes**
 - ✳️ Action Item – May 2014 meeting minutes review & acceptance – Motion by R. Bates, second by B. Gustafson to accept the May 2014 minutes as presented is unanimously approved.
- 🔊 **Approve Treasurer's Report**
 - ✳️ Action Item – May 2014 financial statement review & acceptance- R. Bates said YTD totals are ahead of budget. Depreciation is more depreciation than anticipated. The balance sheet shows a strong cash position. Motion by D. Adams, second by A. Washnock to accept the May financial statement as presented is unanimously approved.
- 🔊 **Old Business**
 - 2013 final audit presentation from Alan Holmberg, CPA with Anderson & Whitney – A. Holmberg reviewed the highlights of the annual audit/financial statement: It is their opinion that all material fairly represents the financial position of TVHSD as of December 31, 2013. The District has a strong net position. There is an informal letter with suggestions or recommendations. There were no difficulties or delays in preparing the final audit. Motion by R. Bates, second by D. Davis to accept the audit report for year-end 2013 is unanimously approved.
 - Public Relations flyer – P. Farnham put together the ideas from members and Chief Leshner and presented those to Coren Printing for brochure layout suggestions and cost. Coren Printing can also mass mail brochures as a distribution option. P. Farnham will send a memo to Coren Printing to move forward with their layout suggestions and ask for them to produce a quote by the July meeting.
 - Appoint committee members – Chief Leshner gave a brief history of how and why committees were developed. P. Farnham said at this point in time maybe committees are not necessarily active and should be appointed now and activate if needed.

Without objection from members the Finance and Liaison committees will be dissolved and removed from the agenda.

- Personnel/Morale – Appointed A. Washnock & D. Davis
- Long Range – Appointed D. Adams & R. Bates
- Publicity – Appointed B. Gustafson & D. Davis
- SDA – Appointed B. Gustafson

🔊 Committee Reports

- Finance
- Liaisons
- Long Range Task Force
- Publicity
- Personnel/Morale
- SDA – Washnock reported on articles from latest issue. A. Washnock attended the conference on “What boards should and shouldn’t do”. The presenter was very good, and had mentioned that executive sessions must be on the agenda or will be deferred to the next meeting. After discussion and Board Counsel, executive session will be added to the agenda. Some discussion regarding administrative procedure for public comment was deferred to allow time to review if there is anything in the current by-laws or procedures. A. Washnock had a few SDA board member manuals to distribute. M. Dolgener will look on-line to see if more can be ordered or printed from SDA website.

🔊 New Business

- Heart Safe City – Report with Chief’s report.

🔊 Legal (Attorney) – A. Reester mentioned that the 2014 SDA conference will be held in Keystone, 9/11-9/12, 9/10 is a pre-conference SDA University. P. Farnham said selection for attendance at SDA Conference will be deferred to the July meeting. A. Reester drafted a policy for the public records request administration fee. After review with M. Dolgener A. Reester will bring the final draft to the July meeting for review & adoption.

🔊 Chief’s Report

- TVHSD/TVEMS received a notice of public hearing regarding a request for a material modification to the Service Plan for Centerra Metropolitan Districts Nos. 1- 4. The developer of the Centerra mixed-use development and owner of property located north of Houts Reservoir and south of Kendall Parkway have requested inclusion of said property into the boundaries of Centerra Metropolitan District No. 1. After discussion of the negative impact this could have on TVHSD property tax revenue, Chief Leshner with assistance from legal counsel will develop a plan of action for appearance at the public hearing meeting on July 15.
- Notified by State of Colorado that TVEMS received grant approval for 50% of next ambulance purchase.
- SDA reporter interviewed Chief Leshner and Paramedic McDonald for a future article regarding the September 2013 flood and the role TVEMS played in patient care & rescue.
- TVEMS has been involved in meetings with the Banner Health Foundation in an effort to help Loveland earn the designation of Heart Safe City. This combined effort would locate, maintain and fund Automated External Defibrillators (AED) around the Loveland community. The majority of funding would be from the Banner Health Foundation. TVEMS has offered to locate and maintain AED’s in the community. An article was published in the local paper about AED’s and to contact T. Zimmerman, Material Manager so he can verify location and status of AED. The locations will be given to City Dispatch for inclusion in their Computer Aided Dispatch (CAD) system. For TVEMS there will be some minimal cost involved with time and supplies. Chief Leshner believes this program fits the mission of TVHSD/TVEMS real well. After

discussion the consensus of the board is to move forward with our part of the Heart Safe City program.

- Call totals are up 328 from 2013, and transports are up 28. The van has responded to 52 more calls in 2014 compared to 2013.
- Met 9 minute response goal in May.
- Chief Lesher has been appointed by Governor Hickenlooper to the State Emergency Trauma Council for a 2 year term.
- No employee changes in May.
- Fire Station 2 update – Chief Lesher provided a handout on the pros & cons of Fire Station 2 acquisition. The map on page 2 shows call volume within a two mile radius of Fire Station 2 which is about 59% of all TVEMS calls, and encompasses TVEMS stations 320 & 310. Page 3 is a short list of why there is a need to move out of TVEMS Station 340. Page 4 lists some pros & cons to purchase and move as well as an overview of costs for asbestos abatement. Pages 5 - 9 are copies of proposals the City of Loveland received for asbestos abatement and a map of Fire Station 2 indicating where the asbestos is located. Chief Lesher said that the station may be appraised at a lower value because the first appraisal had the incorrect build year. After discussion, the members would like Chief Lesher to continue discussions with the City of Loveland and to bring to the July meeting final costs to acquire, modify and move into Fire Station 2. Members will adjourn to executive session during the July meeting to discuss negotiation of the acquisition of Fire Station 2.
- In regards to the employee accident, there is an after action table top training scheduled for July 10th.

📧 **Mail/E-Mail** – TVHSD received a thank you from Julie Haffner for the Life Line grant funding of \$3,750.

📧 **Next Meeting:**

- Regular Board – July 31, 2014 – D. Adams excused absence.

Adjourn – by P. Farnham at 7:33 p.m.