

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting
June 28, 2012 - 5:30 p.m.

🔊 **Call to Order** – 4:45 p.m. by R. Bates. The meeting was called earlier than scheduled because all members and legal counsel were present.

🔊 **Roll Call** – R. Bates, M. Childers, M. Erickson, P. Farnham, B. Gustafson, A. Washnock
Absent Excused – S. Linden
Absent Unexcused

🔊 **In attendance** – A. Reester (legal counsel), Chief R. Leshner, Capt. S. Forman, M. Dolgener

🔊 **Public Comments**

🔊 **Minutes**

- ✳️ Action Item – May 2012 meeting minutes – Under public comments spell out acronyms for CIP & COP. Under legal spell out EEOC. Under Chief's report add an e in the last GlideScope. Under New business after oath of office... add newly elected member Barry Gustafson took oath of office on May 16, 2012 and change motions to moved in the election of officers section. Motion by M. Childers, second by M. Erickson to accept the May regular meeting minutes as amended is unanimously approved.

🔊 **Approve Treasurer's Report**

- ✳️ Action Item – May 2012 financial statement – R. Bates presented the overview; Cash position remains strong, the bond pre-payment line has been added on the balance sheet. On the income/expense statement, revenue/private pay is off from budget, Medicare overall total revenue is down slightly, and bad debt is up, gross down slightly. On the expense side salaries are down a little, station supplies has a double entry that will be corrected on the June statement. Dispatch payment was made before the budget month timeline and will correct next statement. Motion by A. Washnock, second by B. Gustafson to accept the May 2012 Financial Statement as presented is unanimously approved.


🔊 **Old Business –**


- By-law review – M. Erickson volunteered to maintain the TVHSD Board by-laws. M. Dolgener will send M. Erickson the last electronic version received from T. McNally. The Board will review by-laws at the July meeting.
- ✳️ Action Item – Glidescope purchase – Chief Leshner negotiated the purchase of 5 GlideScopes, 1-year service agreement and Stylets to a final price of \$42,894.25. The original price began at \$57,000.00. The negotiated price is only valid until June 29, 2012. At this time no additional maintenance agreement has been purchased. Motion by A. Washnock, second by M. Erickson to have Chief Leshner purchase the GlideScopes as presented is unanimously approved.
- Todd Seek Memorial Donation – Motion by M. Childers, second by P. Farnham to donate \$1000.00 from the TVHSD Home State account to the 4th Annual Todd Seek Memorial Golf Tournament is unanimously approved.
- Appoint committee members: Members volunteered to serve on the following committees:


Finance – S. Linden, M. Erickson
Liaisons – R. Bates
Long Range Planning – M. Erickson, M. Childers
Publicity – P. Farnham
Personnel/Morale – B. Gustafson, P. Farnham
SDA – A. Washnock

Committee Reports

- Finance – The corrected audited financial statement booklets were distributed.
- Liaisons
- Long Range Task Force
- Publicity
- Personnel/Morale
- SDA

 **New Business** – P. Farnham asked if employee surveys should be conducted. There was discussion about necessity with the size of TVEMS, the good retention (have not had a hiring process in two years) and current morale within TVEMS. At this time the need for an employee survey is not necessary. M. Erickson asked if a list could be created to spell out the many frequently used acronyms. M. Dolgener will work to provide a list.

 **Legal (Attorney)** - A. Reester reviewed and approved the business contract with North Park Hospital District (NPHD) for TVEMS to provide billing services for their transports. The NPHD attorney will take the contract to their July 2 board meeting for final approval. R. Lyons was scheduled to present board orientation at 3:30 p.m. prior to the July 26 regular meeting, not prior to the June meeting as emailed to members. Cathy Tallerico and Adele Reester are scheduled presenters at the 2012 SDA conference. The SDA conference is set for Wednesday, 9/19 – Friday 9/21.

 **Chief's Report** - (See power point) - Chief Lesher began by noting how close Station 350 is to the airport and how quickly we can now respond when called. Loveland police dogs need to be recertified and Station 350 was used recently for their recertification. Two buildings up from our Berthoud station there was a fire; no damage to our station. The material management delivery truck is stocked and ready for work. The Materials Manager is out on medical leave and Capt. S. Forman has taken over those duties in the interim. The nine minute response times were at 89% for May; that is 1% off of the 90% mark. TVEMS applied for and received a grant from the State EMS fund to pay for 50% of a bariatric lift system for one of the older ambulances. The floor of the ambulance will require some modifications prior to install. The Community Paramedic program coop (consisting of over 100 agencies) did not receive a Federal grant that was applied for to assist with the training and implementation of community programs. We are now working with Banner Health system to design a program that will fit our community. Without the Federal grant funds the TVEMS program will be a scaled down version from the original plan. The non-emergency/non-medically necessary transfer van has been ordered from Freewheel Mobility. The chosen vendor is a local company whose bid came in at \$600.00 over the lowest bid. They agreed to take the Ford Ranger in on trade and since they were local, Chief Lesher opted to purchase through them. One per-diem employee resigned to move back to her home town. Dusty Axtell just graduated from Paramedic school and Jaron Francois just started Paramedic school this week. Destination report was distributed for review.

Mail/E-Mail

 **Social Meal** – July 18, 2012, 7:00 a.m. at The Egg & I

📅 Next Meeting:

- New/Veteran Member Orientation 3:30 p.m., July 26, 2012
- Regular Board – 5:30 p.m., July 26, 2012

Adjourn – 6:02 p.m. by R. Bates