

# THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

380 North Wilson Avenue - Loveland, Colorado 80537

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting  
May 28, 2009 - 5:30 p.m.  
Station 320 Holdeman Room

**Call to Order** – 5:30 p.m. T. McNally

**Roll Call** – R. Bates, M. Childers, S. Gomez, S. Linden, T. McNally, A. Washnock

**Absent Excused** – E. Hughes

**In attendance** – Board Counsel R. Lyons, Chief R. Leshner, Shift Captain S. Forman, Shift Captain A. Simons, Admin. Captain M. Dolgener

**Public Comments** - Carl Peterson & Michael Armacost from the McKee Foundation presented information about their fund raising campaign for the 1.5 million Simulation Center at McKee. They are requesting a donation from The District of \$35,000 to help fund their overall expansion fund. Part of the vision is to include pre-hospital settings. See handouts and review website ([www.mckeefoundation.com](http://www.mckeefoundation.com)) for more information.

Phase 1 – 2 bays and control room

Phase 2 – 2 bays (total of 4) and another control room

Phase 3 – virtual reality room

Discussion involved the fact that simulation lab would be mobile out of our district, and TVEMS currently has its own education division that provides in house training specific to the pre-hospital patient care. At this time, logistically crews would have to go to McKee for training resulting in OT. Currently, crews train weekly and have the flexibility to work around call volumes, if TVEMS were to have access to the Simulation Center training would be by appointment and may not take place because of call volume. The Simulation Center seems to be aimed more at facilities (hospital settings) for training.

Upon motion by R. Bates, second by M. Childers it is unanimously approved to not fund the Simulation Center at this time.

**Approve Minutes** – Upon motion by R. Bates, seconded by S. Gomez the April 2009 Regular Board Minutes are unanimously approved with a change in the 2<sup>nd</sup> paragraph under old business to change verbiage to wording.

**Approve Treasurer's Report** – Gomez reported that year-to-date everything is looking good overall. Clarification was made about line item facilities contractual adjustment, formerly listed as Admin. adjustment. Upon motion by A. Washnock, second by S. Gomez the April Financial Statement is unanimously approved.

## Old Business

- After reviewing the excused absence by-law, changes need to be made to items 2 & 5 by removing the word prior and in the last paragraph correct spelling of shall. Upon motion R. Bates, second by S. Gomez the excused absence by-law is unanimously approved with changes.

- Business cards – M. Dolgener distributed a sample for approval. Cards will be provided at the June meeting to those members that requested them.

### **🔧 Committee Reports**

- Liaisons – Discussion on 2009 budgeted funds re-appropriation – T. McNally said there is currently \$44,000 not appropriated at this time. E. Hughes and Chief Leshner discussed using some of the funds to give a 3% (\$33,000) salary increase to the staff beginning July 1. Upon motion by R. Bates, second by A. Washnock, it is unanimously approved to use \$33,000 from other medical expenses for staff salary increase.
- Finance – S. Gomez spoke with Guaranty bank to find out what services The District is receiving and what makes them the place for The District to business. S. Gomez presented The Funds request matrix cover letter for review. There was a brief discussion about the format of the fund request matrix and how the process would work. Stage 1. Representative (Requestor) would present request. Stage 2. Finance chair will contact requester that The District has agreed to fund request and present with matrix and offer assistance in completing the matrix. Could create a web-page form for requestors.
- Long Range Task Force – See Chief's report.
- Publicity – News article on the new cooling process.
- Personnel/Morale – Chief's annual evaluation summary, goals, and Chief's response. Chief Leshner pointed out about a missed accomplishment and felt that it should not be on his evaluation. Personal goals are continuation of degree program, more time off as requested. Professional goals are to improve the Long Range Planning (3-5 years range) with a 20-year forecast based on population growth, plan for I-25 coverage. Members approved goals, signed evaluation and Personnel chair will forward to Human resources for proper filing. Chief Leshner felt that there was some underlying message that his time is not well spent when it comes to the many boards and commissions he is currently involved in. Chief Leshner asked that any board member that has concerns should call him. He also expressed his concern that after the executive session returned to the regular meeting last month no follow-up was given to him until after the meeting adjourned and he asked for feedback. Members expressed to Chief Leshner that his performance is exceptional and that his scores reflect his consistency and expected level of performance.
- SDA – T. McNally briefly reviewed the current newsletter.

### **🔧 New Business**


- 2008 Audit – Bondi & Co. will have the audit ready for the June board meeting.
- Discuss possible Board retreat – R. Bates asked if there was any interest in having a board member retreat to discuss the role of the Board members. There was interest and R. Bates will put together the details.
- Automatic Defib training? – Chief Leshner will work with Captain M. Turner to set-up a class for Board members and any employee family member.

**🔧 Legal (Attorney)** - Memo regarding legal update, M. Dolgener will scan and e-mail to board members.

**🔧 Chief's Report** – See attached. Calls are catching up to last year to date, cash collected is picking up. One full time employee resigned due to family needs and one resigned from new hire process for the same reason, one per-diem employee accepted full time employment. Cooling protocol will go into effect Friday, May 29, 2009. Currently evaluating refrigerator to retrofit to 8 ambulances, cost is approx. \$400 each. Real estate update is in Chief's report. As a temporary solution, Chief Leshner is proposing that we accept contract from City of Loveland to lease airport station at \$1566/mo for a period of 1 -2 years, could move Paramedic 351 in July 1, 2009. This would allow time to adequately search for property and to save the funds

through the next couple of years due to a projected decline in assessed property valuations and the impact that could have on The District tax revenue. Upon motion by M. Childers, second by R. Bates it is unanimously approved to authorize Chief Lesher to pursue airport deal. Chief Lesher will schedule time R. Lyons to finalize contract.

 **Mail/E-Mail -**

 **Schedule Chief's Breakfast** – Tuesday, June 16, 2009, 7:00 a.m.

 **Next Meeting:**

- Regular Board – June 25, 2009 – 5:30 p.m.

**Adjournment** – Upon motion by S. Gomez, second by S. Linden the regular board meeting is adjourned at 8:32 p.m.