

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

380 North Wilson Avenue - Loveland, Colorado 80537

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

Amended Minutes

March 25, 2010 - 5:30 p.m.

Station 320 Holdeman Room

Call to Order – E. Hughes called the meeting to order at 5:30 p.m.

Roll Call – R. Bates, M. Childers, S. Gomez, E. Hughes, T. McNally (tardy), A. Washnock

Absent Excused - S. Linden

Absent Unexcused

In attendance – C.J. McKinney (board candidate), Legal Counsel R. Lyons, Chief R. Leshner, Admin. Captain M. Dolgener

Public Comments

Approve Minutes – Upon motion by R. Bates, second by A. Washnock the February regular board meeting minutes are unanimously approved as written.

Approve Treasurer's Report – S. Gomez reviewed the February financial statements – still doing very well not as good as last month. Some over budget items: medical supplies timing issue on invoice, small equipment repairs coming in before budget. Upon motion by M. Childers, second by T. McNally, the February financial statement is unanimously approved as presented.

Old Business

- Discuss and approve investment policy – R. Bates distributed revised policy for review; page 5 diversification, no more than 80% in non-cash equivalent investment, 20% in Money Market/CD, no more than 20% in district's own securities, no more than 40% in securities beyond 5 years, (last sentence, paragraph 3, page 3). Document would give written direction that board can continue doing what it is doing and then have options for other investments. Upon motion by M. Childers to adopt the current revision of the district investment policy with the percentages recommended by R. Bates, second by R. Bates the motion is unanimously approved.
- Discuss and approve strategic plan – Consensus that Randy & staff did an excellent job preparing strategic plan. T. McNally thought maybe mission statement should be reviewed and finalized prior to approval of strategic plan. Mission statement can go along to support strategic plan. Upon motion by R. Bates, second by S. Gomez to approve strategic plan as written is unanimously approved.
- Review and discuss Mission Statement – Currently mission statement is too broad; is the role to be a health services district supporting the EMS service or a health services district that expands and supports various community health organizations. Based on revenue streams the best use of funds at this time is to support the EMS service. Leave the mission statement as is, and review other medical expense line item annually at budget process.
- Review by-laws – T. McNally suggested in Paragraph 2; add summary of Colorado Statutory code of ethics. R. Lyons will provide copies of previous version of by-laws for review prior to April

regular meeting. Add current mission statement to page 1, paragraph 1. Revisions will be reviewed and approved at April meeting

🔊 Committee Reports

- Finance - Date for April Finance meeting – Wednesday, April 28, 5:00 p.m.
- Liaisons - T. McNally reported that Laura Richardson, with Larimer County Safe Kids would come to April meeting to go over matrix. He has not heard back from Loveland Community Health Center as of tonight. T. McNally will try to establish contact.
- Long Range Task Force – No longer needed after approval of strategic plan.
- Publicity – RH line comments for a few days regarding destination policy have died down and no further comments.
- Personnel/Morale – at 6:26 p.m., E. Hughes moved to go into executive session pursuant to Section 24-6-402(4)(f) for purpose of discussing the Chief's annual evaluation, second by T. McNally, motion is unanimously approved. Motion by T. McNally, second by A. Washnock to adjourn executive session at 7:13 p.m. and return to regular meeting is unanimously approved. After review of Chief Leshers' annual evaluation, motion by T. McNally, second by A. Washnock to approve a 3% raise for Chief Leshes is unanimously approved. Motion by R. Bates, second by M. Childers to make raise effective April 1, 2010 is unanimously approved.
- SDA – T. McNally reported that the most recent news was mostly about election stuff, one other article about medical marijuana in the work place was interesting. Regarding that subject, TVEMS policy currently states, *"Employees are required to notify their supervisor of any prescription medications they are taking while at work. Supervisors will determine if said prescription medications will alter the employee's ability to properly function in their assigned job duties. Anyone under the influence of intoxicating liquor or drugs, including prescription drugs, which might impair motor skills and judgment, shall not be allowed on the job"*. Another item of note; new ambulances that are purchased with State EMS grant money will come with black boxes installed. Chief Leshes said ours will not, since we are remounting ambulance boxes on new chassis and already have cameras installed.

🔊 New Business – Clarification on discussions outside of board meeting: Discussions that include three (3) or more members and could or do result in a decision prior to a meeting are to be avoided. The best practice is to save discussions for the meeting when the topic(s) are presented to the group.

🔊 Legal (Attorney) - Anyone who would like to vote in the 5/4/10 election has until 4/5/10 to be registered to vote. R. Lyons has several training sessions in April for the election judges and DEO's.

🔊 Chief's Report – See handout. Currently there is more money in the state grant fund than there are grant requests. 2009 Capital items were ordered in 2009 but due to invoicing and manufacturing issues would like to reallocate \$43,626.43 to 2010 Capital. Motion by M. Childers, second by R. Bates to move fund reserves to Capital in the amount of \$43,626.43. In conversations with Marilyn Shock (McKee CEO), they are interested in partially funding along with TVEMS the purchase of a multi-use "toy hauler". It would be used to carry the gator and be a mobile medical facility for patients to come to at medical standbys. If funding did come from McKee, the decals would include their name. TVEMS has in budget for a garage at the Wilson Ave. station; a trailer would eliminate need for garage. Are board members ok with R. Leshes negotiating these types of collaborations? After brief discussion, the consensus of members present thought that all opportunities of this kind should be brought to the board for their information especially when advertising someone else's name.

🔊 **Mail/E-Mail** –

🔊 **Schedule Chiefs' Breakfast** – April 20, The Egg & I, 7:00 a.m.

🔊 **Next Meetings:**

- Regular Board – April 29, 2010 – 5:30 p.m.

Adjournment – Upon motion by T. McNally, second by S. Gomez, and unanimous approval, the regular board meeting is adjourned 7:51 p.m.