

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

January 30, 2014

Call to Order – 5:30 p.m. by R. Bates

🔊 **Roll Call** – D. Adams, R. Bates, P. Farnham, B. Gustafson, S. Linden, A. Washnock
Absent Excused – D. Davis
Absent Unexcused

🔊 **In attendance** – Board Counsel A. Reester, Chief R. Leshner, M. Dolgener

🔊 **Public Comments**

🔊 **Minutes**

- ✳️ Action Item – November 2013 meeting minutes review & approval – Motion by B. Gustafson, second by D. Adams to accept the November 2013 regular meeting minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

- ✳️ Action Item – November 2013 financial statement review & approval, December 2013 preliminary financial statement review – S. Linden reported that income and expenses are coming in as expected; revenue is up a little and over all the financial position is on target. Motion by P. Farnham, second by A. Washnock to accept the November 2013 and preliminary December 2013 financial statements as presented is unanimously approved.

🔊 **Old Business**

🔊 **Committee Reports**

- Finance
- Liaisons
- Long Range Task Force
- Publicity
- Personnel/Morale
- SDA – Membership renewal – A. Washnock mentioned HB14-1164 currently being voted on at the House. HB14-1164 is an effort to correct a few elections items that affected Special Districts and created a conflict in the law when another election bill was passed last year. The SDA is trying to get HB-14-1164 passed before the May 6, 2014 election process. Members agreed that renewing the SDA Membership for 2014 would be beneficial and authorized M. Dolgener to complete the renewal.

🔊 **New Business**

- ✳️ Designate official posting places (currently: 4480 Clydesdale Pkwy, Berthoud Town Hall, Larimer County Clerk's Office, TVEMS web site)
Motion by S. Linden, second by P. Farnham to keep the same posting places is unanimously approved.
- ✳️ Designate TVHSD contact person (currently M. Dolgener)
Motion by A. Washnock, second by D. Adams to designate M. Dolgener the TVHSD contact person is unanimously approved.

Designate May 6, 2014 Election Official – Motion by S. Linden, second by P. Farnham to adopt resolution 2014-001 appointing M. Dolgener the DEO for the May 6, 2014 election is unanimously approved.

Polling place or mail ballot election – Motion by P. Farnham, second by A. Washnock to have a polling place election with the designated polling place at the Westside station (380 N. Wilson Ave.) is unanimously approved.

🔊 **Legal (Attorney)** - A. Reester mentioned that their firm will be providing several opportunities for election judge training towards the end of April.

A. Reester reminded members that even though marijuana use has been legalized in Colorado it is illegal by Federal law and employers are still allowed to enforce workplace policies. She has reviewed the TVEMS policy and found that it is satisfactory.

🔊 **Chief's Report –**

- LifePak 15 failure – Physio-Control offered a \$2000 discount on the 2014 annual maintenance contract. Chief Lesher will accept the discount offer, is not going to add the newest LifePak15 monitor to the plan and will look down the road for new vendor.
- Appraisals of EMS Station 2 (380 N. Wilson) and Station 4 (4645 Sunview) were to be in before today, but that did not happen. Chief Lesher will be in contact with appraiser to be sure he understands the request and that appraisal documentation must be done prior to the February regular board meeting. Appraiser is also trying to value Fire Station 2 (2750 N. Taft Ave.). Apparently North Lake Park, Loveland High School and Fire Station 2 were never platted, and zoning may not correct. If it turns out that Fire Station 2 is part of North Lake Park, then no parcel of the park can be sold without a vote of the people. City of Loveland is looking into all issues; more to come. During the plat reviews it was determined that the entrance off of Wilson Ave. to TVEMS Station 2 belongs to TVEMS. Hopefully by next regular board meeting the appraisals and legal plat issues will be completed.
- SDA wanted to do an article in their newsletter about the flood and EMS response, so they contacted Chief Lesher and set up a time to meet. Chief Lesher, Operations Captains and Education Captain were available and the SDA representative forgot about the appointment. She was to contact Chief Lesher to reschedule but has not done so.
- EMS day at the Capital was held Tuesday January 28th. Chief Lesher, Captains Forman and Turner represented TVEMS. The reception hosted by Colorado State EMS that evening saw 31% of the legislative body in attendance; it was an unexpected number so the event room was not large enough but EMS was thrilled with the turnout.
- Chief Lesher and Captains Forman, Simons and Turner had a productive meeting with Medical Center of the Rockies (MCR) CEO G. Hayes regarding challenges of EMS personnel calling into Drs. Dr. Oldemeyer (cardiologist) and several surgeons in attendance supported EMS's position to have EMS call in when transporting any patient to MCR (primarily trauma patients).
- December 2013 call total comparison to December 2012 shows calls down by 81 and transports down by 117. The YTD comparison shows calls up 211 and transports down 251. Chief Lesher commented that the numbers are not as good as he would like to see.
- 9 minute or under response times for November and December were 85% & 86% respectively.
- Money transfer request: In reviewing decline in TVEMS check register balance it was noted that TVEMS has paid over \$1 million in capital purchases and bond principal & interest for 2 years without reimbursement from TVHSD. Those items are not included in the TVEMS operating expenses and therefore are not covered with the monthly subsidy. Chief Lesher is requesting a funds transfer of \$500,000 to reimburse the

TVEMS account. No vote is required since all expenses have been approved in the budgets each year.

- Employee updates: One Paramedic could not successfully complete his 6-month training program and his employment was severed, another Paramedic resigned to work closer to home. We will be conducting hiring process to replace those positions. We will most likely send a second EMT-B to Paramedic school for the 2014 fall semester beginning in July.
- 2013 Audit – M. Dolgener reported that Rubin Brown was under the impression that the audit was going out for bid and did not put TVEMS on their schedule. They have an opening in May. After some discussion M. Dolgener was directed to contact Anderson & Whitney in Greeley to see if they could accommodate a new audit; if not contact Rubin Brown to set an audit date.

Mail/E-Mail

🔊 **Social Meal** – This agenda item will be removed. If any board member wishes to meet with the Chief, please contact him.

🔊 **Next Meeting:**

- Regular Board – February 27, 2014

Adjourn – Meeting was adjourned at 6:57 p.m. by R. Bates.