

# THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

380 North Wilson Avenue - Loveland, Colorado 80537

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting  
January 28, 2010 - 5:30 p.m.  
Station 320 Holdeman Room

**Call to Order** – E. Hughes called the meeting to order at 5:32 p.m.

**Roll Call** – Present: Bates, Childers, Gomez, Hughes, Linden, McNally, Washnock

**Approve Minutes** – Motion by R. Bates, second by T. McNally to approve the November 2009 Regular Board Meeting Minutes as presented. Motion is unanimously approved.

**Approve Treasurer's Report** – Motion by S. Gomez, second by R. Bates to approve the November 2009 Financial Statement as presented. Motion is unanimously approved.

The preliminary December 2009 Financial Statement is reviewed. Motion by T. McNally, second by M. Childers to approve the preliminary December 2009 Financial Statement as presented. T. McNally & E. Hughes commented on the excellent job done by Chief and staff of monitoring expenses and keeping under budget during a difficult year. Motion is unanimously approved.

## **Old Business**

Review bank proposals - S. Gomez compiled all information he received; he looked for 24/7 on-line access, recurring transfers at no charge, no charge banking in general, greatest interest rate, PDPA certified. Banks submitting proposals were, Home State Bank, Morgan Chase, Wells Fargo, and Guaranty Bank. In the end three out of four are offering about the same interest rate, one was a little less. S. Gomez recommends staying with Guaranty Bank for now, but has some ideas for future discussion.

Vote on bank proposals – No vote necessary after recommendation of S. Gomez. The consensus of the board agrees to remain with Guaranty Bank.

Strategic planning – T. McNally reminded members of the Strategic planning handouts from the October retreat. He and A. Washnock did not feel it necessary to teach or re-write the product. Discussion items: Outline specific goals to develop long-range plans. Set-up strategic planning committee to possibly include; some or all board members, EMS Chief, Captains, and outside personnel. A. Washnock suggested that members review mission statement every year. T. McNally asked that members review handout and bring written ideas of goals (whether it's in expansion, finance etc) to February regular meeting. Other items to consider: What are the core values of The District, what is the district about?

## **Committee Reports**

**(Finance)**– see Treasurer's report

**(Liaisons)** – T. McNally has sent letters to Safe Kids of Larimer County and the Loveland Community Health Center Pharmacy Diabetes Project regarding 2010 donations. Both are arranging to meet with T. McNally and S. Gomez in February to get started on the funding matrix.

(Long Range Task Force) – Chief Lesher reported that there have been several weekly in-house meetings prior to the software system crash. The weekly meetings were put on hold due to the inability to gather historical data. Meetings will resume now that systems have returned to normal operations. Chief Lesher will meet with R. Bates and M. Childers to move forward with outline. Chief Lesher had a consultant present a quote to help with the planning and presentation materials. Cost was high, so may use consultant on an as needed basis.

**(Publicity)** – Chief Lesher is currently opening lines of communication with The Reporter-Herald to get more articles in the newspaper.

**(Personnel/Morale)** – S. Linden outlined the timeline for the Chief's annual evaluation. S. Linden requested that members review current job description and evaluation form and send feedback to her by February 15. S. Linden will e-mail evaluation to members and requests the completed form be returned to her by March 15. She will compile all input and the completed evaluation will be presented at the March regular board meeting. After member approval, S. Linden will set up time to meet with Chief Lesher to go over evaluation. Chief Lesher is requested to have his goals sent to S. Linden by March 15.

**(SDA)** – T. McNally reviewed both two recent newsletters, mentioned several interesting articles and the 2010 calendar.

#### **New Business**

Designation of posting place for Notice/Agenda – Motion by M. Childers, second by A. Washnock to designate the posting place for meeting notices and agenda as: Thompson Valley EMS Wilson station, Larimer County Clerks office bulletin board, and Town of Berthoud Community Bulletin Board. Motion is unanimously approved.

Designation of 2010 Election Official – Motion by M. Childers, second by S. Gomez to adopt Resolution 2010-02 appointing Marvi Dolgener as the designated election official. Motion is unanimously approved.

Resolution for polling place – Motion by T. McNally, second by R. Bates to adopt Resolution 2010-03 designating TVEMS Wilson station as the election polling place. Motion is unanimously approved.

Appoint investment policy chair – R. Bates suggested and the consensus of the members is that an investment policy chair was not necessary since there is already a finance committee.

Review and approve policy - R. Bates submitted an investment policy for member review. After discussion, recommendation is to approve policy at the February regular meeting.

Motion by M. Childers, second by R. Bates to adopt Resolution 2010-01 accepting workman's compensation insurance contract through the Special District Association pool. Motion is unanimously approved.

**Legal (Attorney)** - R. Lyons mentioned several propositions and initiatives appearing on the November ballot: See handout for details.

R. Lyons reviewed the potential conflict of interest with member T. McNally. Based on facts R. Lyons does not see a conflict of interest, however he did caution as to a perceived conflict of interest, see handout for details, conclusion & recommendation.

There was discussion about anything that may have appearance of impropriety, specifically in position of Chairman with biases towards local hospitals and patient destination policies.

🔊 **Chief's Report** – Chief Lesher briefly updated members on the Y2-10K system crash. Lyle Huff and Captain Mark Turner spent many hours and days building and learning the new software system. Both were present to accept the appreciation of the Chief and Board members.

Chief Lesher mentioned that he had accepted the proposal from Wachovia Securities to provide and manage the employee pension plan. The process to switch from Great West a Denver based firm to Wachovia a local firm will begin in February.

See Chief's report handout for monthly report details.

🔊 **Mail/E-Mail** – Bert Honea, McKee (CMO) sent a thank you note for the on-going support of McKee.

Thank you letter from Julie Haffner for the support given to McKee Medical Center Foundation Healthy Beginnings program.

🔊 **Schedule Chief's Breakfast** – Friday, February 12, 2010, 7:00 a.m., The Egg & I.

🔊 **Next Meetings:**

**Regular Board** – February 25, 2010 – 5:30 p.m.

40 minutes of regular meeting will be dedicated to Strategic Planning Workshop (Washnock & McNally)

**Adjournment** - Motion by R. Bates, second by S. Linden to adjourn the regular board meeting at 7:48 p.m. Motion is unanimously approved.