

Regular Board Meeting
August 28, 2008 - 5:30 p.m.
Station 320 Holdeman Room

Call to Order – E. Hughes called the meeting to order 5:30 p.m.

Roll Call – R. Bates, S. Gomez, E. Hughes, S. Linden, T. McNally (delayed), M. Childers (delayed)
Absent Excused – A. Washnock

Public Comments - Mike Alexander (CPA) – The 2007-audit report was distributed via e-mail, and the report was submitted to State of Colorado via e-mail as well. Mike will send Marvi the acceptance letter from the State. Letter of comments mentioned that problem areas have been resolved & signatures on accounts have been corrected. Write-offs have been increasing more and more each year, but not much the board can do about it; seems to be in keeping with industry standard. Upon motion by M. Childers, second by R. Bates, the 2007-audit is unanimously approved as presented.

Approve Minutes – Under Chief’s Evaluation change first sentence to read, “June meeting a salary increase was approved based on misinformation”. Upon motion by M. Childers, second by S. Gomez, the July minutes with change is unanimously approved.

Approve Treasurer’s Report – S. Gomez likes the new format. He also reported that fuel cost have finally caught up to budget, contract services should catch up by end of year, and salaries took a little hit due to paying out a couple of PTO balances. Upon motion to R. Bates, second by T. McNally the August Treasurer’s report is unanimously approved.

The first draft budget was distributed for review. Subsidy is relatively close to tax revenue due to addition of capital purchase to expenses. (.50 mil now part of total mil) – Employee medical insurance premium could increase as much as 40%, more likely 28% - 30% so expenses are looking high on the first draft. Chief Leshar is reviewing several options to assist with employee benefit including a Health Reimbursement Account as opposed to Health Savings Account. Once accurate numbers have been received from the carrier, the draft budget may be adjusted accordingly.

S. Gomez gave an overview of the interview process for a new CPA firm to conduct the annual audit. The finance committee recommended Bondi & Associates as the firm of choice. Upon motion by T. McNally, second by M. Childers, it is unanimously approved to accept the recommendation of the finance committee and hire Bondi & Associates to conduct the 2008 Audit.

R. Bates asked that legal counsel draft a letter of intent for 1 year with 4 continuing years with a just termination clause. Marvi will notify each CPA of outcome of interviews.

Old Business

Mike Alexander – 2007 Audit – See public comments.

LETA – No questions. Chief Lesher had a letter requesting a change in membership (due to term limits) on the LETA board from Captain Seek to Chief Lesher. Upon motion by R. Bates, second by T. McNally it is unanimously approved to approve Chief Lesher as the representative on the LETA Board.

SDA Convention Questions - None

Committee

(Finance) – See Treasurers report

(Publicity) – No report.

(Personnel/Morale) – S. Linden presented a copy of staff photos. Ask Lyle to have a copy available at the September meeting for each member.

(Long Range Task Force) – No meeting.

(Liaisons) – Roni Orloski will attend the September board meeting to present the annual report from Healthy Beginnings. Carl Peterson from McKee Foundation will plan to attend the October board meeting to present their report. T. McNally mentioned that Loveland Community Health Center might be another entity to look into to give support.

(SDA) – See old business. Newsletter is Aug/Sep so no news is good news.

New Business - None

Legal (Attorney) – Adele Reester presented information about house bill that employers need to be aware of with regards to employing or contracting with an illegal alien contractors. Chief Lesher will send a signed copy of the Metro Agreement to legal counsel.

Chief's Report – Roy Ramos resigned effective August 21; we are in a process of finding a replacement for his position. We had to cancel the Fall EMT-B class because of Roy's resignation. Two Lt.'s have stepped up to take care of in-house CME's and paramedic student rides. Berthoud has not seen a change in the bug and bat problem. Chief Lesher does not want to put the crews back into that environment, and the location from Berthoud Fire Station 2 in the winter will greatly affect response times, the crew needs to be relocated from station 2 before winter. One place (a warehouse) has been located but the cost to purchase and remodel is approximately \$350,000. Inside the Metro district \$350,000 is the starting amount just to purchase land to bring the 12-hour car to a 24-hour car. At this time, financially we are not prepared to enter into any form of building or land deal. Discussion took place of options to make this work. Chief Lesher met with the Metro District and Martin Lind, they both have properties available, negotiations continue. Chief Lesher will move forward to secure property in Berthoud. Long Term will be to concentrate working with Metro district for future property expansion in Loveland area. Chief Lesher met with the City Manager and Fire Dept. and the airport property is definitely off the table. The monthly call volume is close to the same as usual. See handout

Mail/E-Mail – None.

Schedule Chief's Breakfast – Friday, September 12, 2008, 7:00 a.m., The Egg & I

Next Meetings:

Finance Committee – September 24, 2008 – 5:00 p.m.

Long Range Planning – September 24, 2008 – 5:30 p.m.

Regular Board – September 25, 2008 – 5:30 p.m.

Adjournment – Upon motion by S. Gomez, second by R. Bates it is unanimously approved to adjourn the regular meeting at 7:13 p.m.