

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

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Regular Board Meeting

November 25, 2013

Call to Order – by R. Bates at 5:30 p.m.

🔊 **Roll Call** – D. Adams, R. Bates, D. Davis, P. Farnham, B. Gustafson, S. Linden, A. Washnock
Absent Excused
Absent Unexcused

🔊 **In attendance** – Legal Counsel R. Lyons, Chief R. Leshner, Captain S. Forman, M. Dolgener

🔊 **Public Comments**

🔊 **Minutes**

✳️ Action Item – October 2013 meeting minutes review & approval – Motion by D. Adams, second by S. Linden to accept the October 2013 regular meeting minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

✳️ Action Item – October 2013 financial statement review & approval – S. Linden reported that balance sheet cash numbers continue to decrease due to lower mill levy revenue at end of year; AR is also down and bad debt went up as a result of billing staff devoting extra time to collection efforts. Line item expenses continue to remain under or at budget with the exception of a couple of line items; overall expenses remain under budget year-to-date. Motion by B. Gustafson, second by D. Adams to accept the October 2013 financial statement as presented is unanimously approved.

🔊 **Old Business** – 2014 budget review & adoption – Public hearing notice was published in the Loveland Reporter-Herald as required. Floor opened for public comments; with no comments received in writing prior to the meeting and no public representation present at the regular meeting, process of budget adoption moved forward. Chief Leshner commented that no changes have been made to the proposed budget presented at the October regular meeting. The largest increases in the 2014 budget from 2013 are found in annual salaries, payroll taxes, employee benefits, accreditation process and succession planning. Motion by P. Farnham, second by A. Washnock to adopt the budget resolution with total expenditures of \$2,218,123 is unanimously approved. Motion by B. Gustafson, second by D. Adams to adopt The Resolution to Appropriate Sums of Money for the 2014 budget year is unanimously approved. Motion by D. Adams, second by P. Farnham to set the Mill Levy at 1.757 or as adjusted by final assessed valuation is unanimously approved. Motion by P. Farnham, second by A. Washnock to amend The Budget Resolution to reflect the approved budget expenditures of 3,243,946 is unanimously approved. Motion by P. Farnham, second by B. Gustafson authorizing M. Dolgener to adjust certification of tax levies once final valuation is received is unanimously approved.

🔊 **Committee Reports**

- Finance (Linden/Davis)
- Liaisons
- Long Range Task Force (Gustafson/Adams)

- Publicity (Farnham/Davis)
- Personnel/Morale (Washnock/Farnham)
- SDA (Washnock)

🔊 **New Business** – Motion by P. Farnham, second by D. Davis to adopt the employment agreement between TVHSD Board and Chief Leshar with the revisions to section 11.1 as discussed at the October meeting and authorize R. Bates to sign the agreement is unanimously approved.

🔊 **Legal (Attorney)** - R. Lyons mentioned that he will not be at the January meeting, but A. Reester will be at the meeting in his absence. Reminder for January agenda item: Designate meeting agenda posting places.

🔊 **Chief's Report** –

- Chief Leshar continues to work with Physio Control on an acceptable resolution and compensation for the recent Lifepak 15 failure.
- Chief Leshar has a bid of \$6,500 to appraise Station 320 (380 N. Wilson) and Station 340 (4645 Sunview) in preparation of possible reorganization of response areas. There are still approved budget funds available in the legal line item that could be appropriated to pay for the appraisal. The Board gave Chief Leshar the authority to move forward with appraisals.
- October call totals for the month compared to last year are up 1 call and down 65 transports. YTD calls are down 83 transports, and van transports YTD compared to last year are up 31. Still not hitting the 90% at 9 minute response mark; 87% in October.
- One employee terminated employment and the Captains will be interviewing on December 2nd to replace that open position.
- One EMT begins Paramedic school just after Christmas.

🔊 **Other** – Motion by P. Farnham, second by A. Washnock to convene an executive session at 6:17 p.m. pursuant to the provisions of (§24-6-402(4)(f), C.R.S.), to discuss a personnel matter is unanimously approved. Motion by S. Linden, second by D. Adams to reconvene the regular meeting at 6:24 p.m. is unanimously approved. The Board authorizes all salaried employees to receive a Christmas bonus.

🔊 **Mail/E-Mail** - None

🔊 **Social Meal:** None

🔊 **Next Meeting:**

- Regular Board – January 30, 2014 5:30 p.m.

Adjourn – Motion by D. Adams, second by P. Farnham to adjourn the regular meeting at 6:27 p.m. is unanimously approved.

Emergency Special Meeting:

An emergency special meeting was called by R. Bates on 11/27/13 to amend the expense number used to adopt the budget resolution and appropriate sums of money. Motion by D. Adams, second by B. Gustafson to convene an emergency meeting by email was unanimously approved. Motion by B. Gustafson, second by D. Adams to amend and adopt the Budget Resolution and Appropriation of Sums of Money with total expenditures of \$6,439,788 is unanimously approved on 11/29/13.