

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting
October 30, 2014 - 5:30 p.m.

🔊 **Roll Call** - Adams, Bates, Davis, Gustafson, Washnock
Absent Excused – Farnham, Travis
Absent Non-excused

🔊 **Call to Order** – 5:32 p.m. by A. Washnock

🔊 **Pledge of Allegiance**

🔊 **In attendance** – R. Lyons, Chief Leshner, Capt. Simons, M. Dolgener

🔊 **Guests-** Chief Mirowski

🔊 **Guest Comments**

🔊 **Minutes**

- * Action Item – September 2014 meeting minutes review & acceptance. Motion by R. Bates, second by D. Adams to accept the September meeting minutes with amendment to R. Bates arriving late not V. Travis is unanimously approved.

🔊 **Approve Treasurer's Report**

- * Action Item – September 2014 financial statement review & acceptance – D. Davis reviewed balance sheet and commented that the current cash position remains good. Review of the Income/Expense report shows that the District is less than 1% under budget YTD. Motion by D. Adams, second by R. Bates to accept the Treasurer's report is unanimously approved.

🔊 **Unfinished Business**

- Public Relations Flyer – P. Farnham – Due to the absence of P. Farnham the update will be discussed at the December 4th meeting.
- * Building acquisition update – Chief Leshner and Chief Mirowski have been meeting on a regular basis to iron out details of the sale. Land sales by the City are done by ordinance. The first reading at Loveland City Council was to be November 4th, but has been pushed back to November 18th. The second reading should be December 2nd and the final publication on December 6th if all flows seamlessly. The ordinance authorizing the sale should occur on December 10th, with the final sale on December 16th. Once the final sale has been completed other contract dates are generated that allow for inspections, objections, etc. with a closing approximately 4 months later. There was discussion regarding the power supply from the building to the sewer lift station and the generator located on the property. By consensus of members present, Chief Leshner with R. Lyons are authorized to draft an agreement with the City that the generator can remain on the property with all maintenance etc. supplied by the City, but allowing The District to use the generator in an emergency should power be lost to the building and also moving the lift station power out of the building. Chief Leshner will attend a meeting Friday, October 31st to work out the details so legal counsels can finalize sale documents.

- * Action Item -2015 budget review & adoption, pending the final assessed valuation – The hearing on the budget was opened for public comment at 6:21 p.m., hearing no comments the public hearing closed. Members discussed the final 2015 budget. Motion by D. Adams, second by D. Davis, to adopt the 2015 budget resolution, appropriate sums of money resolution, set the mill levy and certify tax levies and authorize M. Dolgener to adjust the amounts to balance the budget after receipt of the final notice of assessed valuation is unanimously approved.

🔊 Committee Reports

- Long Range Task Force – Adams/Bates
- Publicity – Davis/Gustafson – B. Gustafson proposed having a Facebook page for TVHSD. Chief Lesher will work towards that goal.
- Personnel/Morale – Washnock/Bates
- SDA – Gustafson – B. Gustafson asked if there was any data breach insurance on our current policy. The current policy is up for renewal and Chief Lesher will ask broker about coverage. The 2015 SDA conference is scheduled for the third week in September.

🔊 New Business

- Action Item – Review & discuss moving November regular meeting date to first Thursday in December. Motion by B. Gustafson, second by R. Bates to amend the by-laws changing the November regular meeting to the first Thursday in December is unanimously approved.
- Banner Life Line funding request – The application from Banner Life Line program was reviewed. Motion by B. Gustafson, second by D. Davis to fund the program \$3,750 from January 1, 2015 – June 30, 2015 is unanimously approved. A. Washnock will draft a letter to Banner Life Line and M. Dolgener will prepare the check for signature.

- 🔊 **Legal (Attorney)** - Everything has been covered under the building acquisition update.

🔊 Chief's Report –

- The Day Care Center and Lutheran Church near Station 340 have been notified that the station may be for sale. There was some interest from the church.
- YTD call totals are up in almost all categories. The 9 minute response time was met 90% of the time in September.
- Chief Lesher and R. Bates interviewed the candidates for the General Operations Captain position. Captain M. Turner was selected to fill the position. He will continue to oversee the education department and we will be advertising for an Education Lieutenant to help with training.
- Chief Lesher was invited to attend a meeting with Bob Beauprez and a few other EMS Chiefs to discuss concerns for the future of EMS.
- Two part time EMT's resigned due to family and personal commitments.

🔊 Mail/E-Mail

🔊 Next Meeting:

- Regular Board – December 4, 2014 – 5:30 p.m.

Adjourn – Motion by R. Bates, second by D. Adams to adjourn the regular meeting at 7:17 p.m. is unanimously approved.