

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

October 31, 2013

Call to Order – by P. Farnham at 5:41 p.m.

🔊 **Roll Call** – P. Farnham, B. Gustafson, S. Linden, A. Washnock
Absent Excused – D. Adams, R. Bates, D. Davis
Absent Unexcused

🔊 **In attendance** – R. Lyons (legal counsel), Chief Leshner, Captain Simons, M. Dolgener

🔊 **Public Comments**

🔊 **Minutes**

- ✳️ Action Item – September 2013 meeting minutes review & approval – Motion by A. Washnock, second by B. Gustafson to accept the September 2013 regular meeting minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

- ✳️ Action Item – September 2013 financial statement review & approval – S. Linden reported that revenue and gross profits are down but so are expenses. Contract services are up due to journal entries to correct posting errors and fees for monitors and radios. On the graph presented by S. Linden total revenue is off from budget. Balance sheet checking accounts are down which is expected this time of year. Motion by S. Linden, second by B. Gustafson to accept the Treasurer's report as presented is unanimously approved.

🔊 **Old Business** – 2014 budget review and adoption will take place at the November regular meeting. Motion by A. Washnock, second by B. Gustafson to move the regular meeting on November 21, 2013 to November 25, 2013 beginning at 5:30 p.m. is unanimously approved. M. Dolgener will notify absent members of meeting date change and revise the public notice. M. Dolgener will post the required budget hearing notices in the local paper, public notice boards and web page. Board members and Chief discussed long term budget projections.

🔊 **Committee Reports**

- Finance (Linden/Davis) - S. Linden mentioned that there is not a policy for board travel reimbursement for her to determine how much to reimburse D. Adams for SDA Conference travel. Motion by B. Gustafson, second by A. Washnock to reimburse D. Adams at .51 per mile unless otherwise stated in bylaws for SDA conference travel miles is unanimously approved.
- Liaisons
- Long Range Task Force (Gustafson/Adams) – Chief Leshner met this week with Loveland Fire Chief Mirowski, R. Bates, B. Gustafson, D. Adams, Capt. Forman, Capt. Turner and M. Dolgener to begin preliminary discussions regarding TVHSD interest in acquisition of fire station 2. Board committee members recommended that Chief Leshner bring early details to the regular board meeting and that he move forward with due diligence process for possible acquisition and subsequent move to fire station 2. Motion by B. Gustafson, second by A. Washnock to have Chief Leshner move forward with due diligence for possible acquisition of fire station 2 is unanimously approved.

- Publicity (Farnham/Davis) – P. Farnham and D. Davis will meet to map out future public relations avenues.
- Personnel/Morale (Washnock/Farnham) – Chief Leshner’s employment contract was reviewed by committee and Legal counsel; it is a general agreement between The District and Chief Leshner. Comment regarding page 3, section 11.1 & 11.2 that confirmation by medical evaluation or in conjunction with neutral party medical evaluation should be added; it was felt that the District board should not have sole authority to determine if employee is disabled from injury or illness to the point of not being able to perform position duties/responsibilities. R. Lyons will amend those sections accordingly and send to P. Farnham. P. Farnham and A. Washnock expressed their appreciation of the Chief’s patience in getting this contract done.
- SDA (Washnock) – D. Adam’s photo was prominently featured in the SDA newsletter thus confirming his attendance at the conference. The majority of the newsletter was commentary about the conference. There was a brief mention regarding a health services forum and discussion; most items are more of an issue for volunteer agencies.

🔊 New Business - None

🔊 Legal (Attorney) – In response to last month’s question regarding similar type district’s mill levy amounts, R. Lyons presented his findings: Eagle County Health Services District 2.023 mills, Southern Teller County Health Services District 3.700 mills; (voters in 2010 approved an increase from 1.900 mills to the current 3.700 mills). Huerfano Hospital District 3.497 mills. TVHSD currently 1.757 mills.

🔊 Chief’s Report

- A revised 2014 capital expenditure list was distributed to board members.
- One of the Physio-Control Lifepak 15 monitors (LP15) failed to operate properly while the crew was working a cardiac arrest. Due to the fact that the board has approved past capital purchases the Captain on duty had a spare LP15 available and the crew was able to continue patient care. TVEMS has a service contract with Physio-Control that is to provide a 24-hour service response; it took 5 days to receive a response. The monitor was subsequently sent to the factory for analysis and Chief Leshner is addressing the lack of timely service with Physio-Control and researching other service options.
- Annual call volume is up 302 calls compared to this time last year, but total transports are down 18 for the same time period. Van calls remain steady and we now have annual stats to compare totals. July 2012 the van responded to 40 calls; July 2013 the van responded to 73 calls. Total calls January – September 2013 are 487.
- The arrival time of 9 minutes 90% of the time was at 86% for September.
- There were no employee changes in September.

🔊 Mail/E-Mail

🔊 Social Meal: None

🔊 Next Meeting:

- Regular Board – November 25, 2013 5:30 p.m.

Adjourn – Motion by S. Linden, second by A. Washnock to adjourn the October regular meeting at 7:18 p.m. is unanimously approved.