

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

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Regular Board Meeting
July 31, 2014 - 5:30 p.m.
4480 Clydesdale Pkwy

Call to Order – by P. Farnham at 5:37 p.m. with a quorum present

Roll Call – R. Bates, D. Davis, P. Farnham, B. Gustafson

Absent Excused – D. Adams, A. Washnock

Absent Non-excused

In attendance – Legal Counsel R. Lyons, Chief R. Leshner, Capt. S. Forman, M. Dolgener

Guests - None

Guest Comments - None

Minutes

- * Action Item – June 2014 meeting minutes review & acceptance – Motion by R. Bates, second by D. Davis to accept the June regular meeting minutes as presented is unanimously approved.

Approve Treasurer's Report

- * Action Item – June 2014 financial statement review & acceptance – R. Bates reported no real big changes; the overall net income and managing the expenses is good. Cash on-hand remains healthy. Motion by B. Gustafson, second by D. Davis to accept the June financial statement as presented is unanimously approved.

Old Business

- o Due to work regulations, R. Bates must step down from the Treasurer's position. Motion by R. Bates, second by B. Gustafson to elect D. Davis to the Treasurer's position is unanimously approved. D. Davis will step down from the personnel committee and R. Bates will fill that committee opening.
- o Member Vacancy – After attending the June regular meeting, V. Travis would like to be considered for appointment to fill the board vacancy. After discussion, motion by R. Bates, second by D. Davis to appoint V. Travis to fill the board member vacancy is unanimously approved.
- o Public Relations Flyer – P. Farnham presented a very rough draft to give members the concept not the content at this time. Estimated costs: \$3,300 - \$5,000 for printing, postage etc. for 5000 flyers.
- o SDA Conference Attendee(s) – D. Davis, V. Travis, P. Farnham and R. Leshner were approved to attend to SDA Conference.
- * Review & adoption of Open Records Policy – D. Lyons presented the Open Records Policy for review and discussion. Motion by R. Bates, second by B. Gustafson to adopt the Open Records Policy is unanimously approved.


Committee Reports

- Long Range Task Force – Adams/Bates
- Publicity – Davis/Gustafson

- Personnel/Morale – Washnock/Bates
- SDA - Gustafson


New Business

- Executive Session – Negotiation plans for acquisition of Fire Station 2 – Executive session not needed. Chief will present his meeting update under his report.
- Discretionary fund – Banner Health Life Line Scholarship was awarded and paid in the amount \$3,750 for July 2014 – Dec 2014. Communication from B. Sutton indicates that the Banner Health Life Line program directors will apply for full funding in August 2014 for the 2015 fund year. Members agreed to wait for application to be received.

 **Legal (Attorney)** – R. Lyons reported that the 2015 budget should be presented and approved prior to November board meeting.

Chief's Report –

- Met with Loveland City facilities personnel and LFRA Fire Chief prior to tonight's board meeting regarding Fire Station 2 purchase. The Loveland City Parks Dept. really does not want TVEMS in that station and expressed concern that the grounds would not be cared for properly. They offered their services for a fee higher than quote received from our current landscaping vendor. Chief Leshar said that if this issue could not be resolved it would be a deal breaker. Chief was assured that the issue will be addressed with the City Manager and resolved. After review of the actual build date of Station 2 the \$500,000 appraisal is final. Given the asbestos issues Chief Leshar suggested a counter offer of \$450,000 be considered. Currently City of Loveland legal department is short staffed and would be looking to TVHSD legal counsel to draw up offer and contract paperwork to avoid a lengthy delay in finalizing the purchase. The City would like to have first right of refusal and request that their IT equipment can remain on site. TVHSD would have to address asbestos abatement in a couple of areas needing remodeling. B. Gustafson suggested TVHSD offer \$434,000 based on the appraised value of \$500,000 minus 6% real estate commission fee and minus asbestos mitigation of \$36,000. Motion by R. Bates, second by D. Davis authorizing Chief Leshar to offer the City of Loveland \$434,000 for Fire Station 2 and ability to negotiate purchase price not to exceed \$450,000 is unanimously approved. Legal Counsel D. Lyons and Chief Leshar will meet to draft an offer sheet.
- Chief Leshar reported that call totals YTD are up by 100 calls and the van transfers seem to be leveling off. The under 9 minute response time goal was met again in June. One part time EMT resigned. Chief will begin advertising both internally & externally for the new position of General Operations Captain soon. The On-Call Captain will be filled by Operations & Education Captains and Operations Lieutenants initially. The August schedule will be filled as much as possible given the short notice and beginning in September will be covered entirely. The fleet has enough older vehicles for on-call to take a vehicle home.

 **Mail/E-Mail** - Distribution from Larimer County Impact Assistance from 2013 of \$110.92 received and deposited.

Next Meeting:

- Regular Board – August 28, 2014 – 5:30 p.m.

Adjourn – Regular meeting adjourned at 6:39 p.m. by P. Farnham.