

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting
May 28, 2015 - 5:30 p.m.

🔊 **Roll Call** (Dolgener) – Bates (5:38), Davis, Farnham, Gustafson, Travis, Washnock
Absent Excused - Adams
Absent Non-excused

🔊 **Call to Order** (Farnham) – With a quorum present P. Farnham called the meeting to order at 5:30 p.m.

🔊 **Pledge of Allegiance**

🔊 **Also in attendance** – Alan Holmberg, CPA with Anderson & Whitney (present 2014 audit results), Legal Counsel R. Lyons, Chief R. Leshner, Capt. S. Forman, Capt. M. Turner, M. Dolgener

🔊 **Minutes**

- * Action Item – April 2015 meeting minutes review & acceptance – Motion by D. Davis, second by B. Gustafson to accept the April 2015 regular meeting minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

- * Action Item – April 2015 financial statement review & acceptance – D. Davis reviewed the balance sheet accounts and reported that the current cash position looks good. Review of the Income & Expense report shows that most accounts are under budget YTD. Chief Leshner mentioned that the medical supplies category is over budget and may remain that way for the year. The overage is mostly attributed to increased call volume and supply cost increases. Motion by A. Washnock, second by B. Gustafson, to accept the April 2015 financial statement as presented is unanimously approved.
- * A. Holmberg presented the final 2014 audit report. Pages 2 & 3 is the Independent Auditor's Report summarizing Management & Auditor's responsibilities and the auditor's opinion that the basic financial statements fairly present the financial position in all material respects for 2014. Page 4 is the Management Discussion & Analysis which summarizes the report and financial status. Page 8 is the Statements of Net Position; of note is the decrease in restricted cash due to new building purchase funds transfer. Net revenue is down as are operating expenses. The audited report shows The District is still in a very strong financial position. Page 18 is the summary of budget to actual report and is shows that over-all accounts were well under budget.
 - Question on page 9 as to the increase in Administration expense; was due to additional legal fees for Pension Plan review and required filings.
 - Question on page 8 as to what is restricted – debt service; those are the funds held by UMB Bank for the last COP payment per agreement.
 - Restricted – emergencies is the TABOR 3% of tax revenue.

A. Holmberg said the audit went well with only a few adjusting entries and a suggestion to see if billing vendor software could calculate the Medicaid disallowance at the time of billing rather than have that taken at time of payment.

🔊 **Unfinished Business** – Dispatch & Station 370 field trip date(s) – under Chief’s report.

🔊 **Committee Reports**

- Long Range Task Force – Adams/Bates
- Publicity – Davis/Gustafson
- Personnel/Morale – Washnock/Bates
- SDA – Gustafson – B. Gustafson mentioned an article from The Pueblo Chieftain regarding a law suit brought against The West Custer County Hospital District for underpayment of employee compensation. The 12 employees reached a settlement on April 16th.

🔊 **New Business** – CPR/AED certification for board members and their spouses if anyone is interested. Class would be about 2 hours. Members set June 30th to tour Station 370 and attend CPR/AED training. Plan is to meet at Station 370 (2750 Taft Ave.) at 4:00 p.m. then go to Station 350 for the CPR/AED training. M. Dolgener will post the meeting as required and dinner will be provided prior to training.

2016 election vacancies (Farnham) – P. Farnham asked for members up for re-election to consider if they would like to run and let her know as soon as possible for election planning purposes.

Term limited – A. Washnock, R. Bates (4 year term)

1st term ending – B. Gustafson (4 year term)

Appointment ending – D. Davis, V. Travis (2 year term)

🔊 **Legal (Attorney)** – R. Lyons mentioned a case regarding the Colorado Open Records Act; under the act if the custodian of records is asked to provide records and they are not certain if those are protected according to the open records act, the custodian can ask the court for a ruling first. If the custodian involves the court the requestor may not seek reimbursement for their attorney’s fee, because the custodian of records was acting in good faith to comply with protected records under the act. On another note, R. Lyons reported that it took the Supreme Court 30 pages to rule that a tree falling in forest on tent is a natural condition and the government is not liable for property damage or injury.

🔊 **Chief’s Report** – Chief Leshar provided a handout with his report data. Station 370 remodel should be finished around June 8th, with a tentative move in date around the week of June 22nd.

AR cash collected last month was \$253,308.92

Response times mirrored last month at 89%.

The transfer van call volume seems to be stable. The transfer were up 29 calls from 2014.

Chief mentioned that call totals from dispatch are different from our ambulance report (Patient Care Report, PCR) totals, due to some calls having multiple patients but dispatched as one call. Call totals has been reclassified as report totals and those are again over 1,000. That is an increase of 438 from 2014. Total transports are up 232 from 2014.

Response call definitions are on the 3rd page of the handout. The hospital destination report is on page 4.

Chief Leshar will be out next week, but will be available by phone. If for some reason he is not available, Capt. Turner will be on-call.

If you wish to tour the City Dispatch Center contact Chief Leshar to arrange an individual tour.

🔊 **Next Meeting:**

- Regular Board – June 25, 2015 – 5:30 p.m.

Adjourn – P. Farnham adjourned the regular meeting at 6:47 p.m.