

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

May 29, 2014

Call to Order – by R. Bates at 5:30 p.m.

- 🔊 **Roll Call** – D. Adams, R. Bates, D. Davis, P. Farnham, B. Gustafson, S. Linden,
Absent Excused – A. Washnock
Absent Non-excused
In attendance: Legal Counsel Blair Dickhoner, Chief R. Leshner, Captain S. Forman,
Captain A. Simons, M. Dolgener
- 🔊 **Guests** – LRFA Chief Mirowski was in attendance to discuss the sale of Fire Station 2 and give an update on the after action review from the TVEMS employee accident.
- 🔊 **Guest Comments** - After introductions of Board members, Chief Mirowski discussed the Fire Station 2 property line issues as given to him by the City Attorney. The City Charter states that if the property has been used by the City as a park, any sale/trade would have to go to a vote of the citizens. Early indications from the City Attorney is that the preponderance of evidence clearly shows Fire Station 2 has not been used as a park. The City Manager is confident that the information is solid and that the sale of Fire Station 2 to TVEMS could move forward without a vote of the citizens. Chief Leshner stated that if the TVHSD board members were interested in moving forward with the purchase of Fire Station 2, the appraised value of \$500,000 seems reasonable. The combination of the leftover COP funds plus sale of TVEMS Station 4 (Sunview Dr.) would provide enough funds to buy Fire Station 2 outright. Motion by D. Adams, second by P. Farnham to have Chief Leshner move forward towards a final proposal of the purchase of Fire Station 2 is unanimously approved. Some topics that members would like to see in the proposal is an inspection of the building and cost to in-service the building (modifications). A couple of negatives to keep in mind are; it's an older building (but the price reflects that), the roof is old and there is some asbestos in the tile of the kitchen, day room, offices and sleeping quarters. Chief Mirowski mentioned that all of the tile is covered or sealed and that in its current state there are no issues; the asbestos would only become an issue if some type of invasive renovation or repairs were done.

Employee accident update – Chief Mirowski was available to answer questions regarding the after action review. This incident required a significant level of review. It was apparent that fire needs to improve communication & training with the Larimer County Search and Rescue team related to command & control. Several areas have been identified and remedied, others will require on-going training. Steps have been implemented to prevent future injuries, but the desired outcome of those changes will only be known in time. The TVEMS injured employee is back to work after being out for a month. There are plans to have a tabletop drill with all responding agencies invited to participate. Chief Mirowski said that Loveland Fire Rescue Authority is doing their best to insure something like this does not happen again.

🔊 **Minutes**

- ✳️ Action Item – April 2014 meeting minutes review & approval – Motion by D. Davis, second by D. Adams to accept the April 2014 regular meeting minutes as presented is approved with 4 ayes and 2 abstentions (P. Farnham & S. Linden) due to excused absence from the April meeting.

🔊 **Approve Treasurer's Report**

- ✳️ Action Item – April 2014 financial statement review & approval – S. Linden said that write-offs are a little higher than budget, but not bad; YTD income is better than budget but period to date not as good. Motion by B. Gustafson, second by D. Adams to accept the April 2014 financial statement as presented is unanimously approved.

- 🔊 **Old Business** – Review potential board member bios. No bios were received, but D. Davis expressed her interest in remaining on the board and asked to be considered for appointment to fill 1 of the open positions for the 2-year term through May 2016. Motion by D. Adams, second by P. Farnham to appoint D. Davis to fill 1 open seat for a 2-year term ending May 2016 is unanimously approved. S. Linden was presented with a plaque acknowledging her 9 years of service to the TVHSD board.

- 🔊 **Committee Reports** – Members were asked to think about which committee they would like to serve on during the next year. Committees will be set at the June regular meeting.

- Finance
- Liaisons
- Long Range Task Force
- Publicity
- Personnel/Morale
- SDA – R. Bates mentioned that the SDA has a workshop June 18 in Fort Collins from 9:00 a.m. - noon titled "What the law requires of Board Members and Managers...and how to do it wrong". The cost is \$30 per individual. Motion by B. Gustafson, second by D. Adams to have the TVHSD board cover the registration fee to anyone who would like to attend is unanimously approved.

- 🔊 **New Business** – R. Bates administered the Oath of Office for elected members P. Farnham and D. Adams and appointed member D. Davis.

- 🔊 **Roll call** – After oaths of office were completed, D. Adams, R. Bates, D. Davis, P. Farnham, B. Gustafson were present and there is 1 excused absence (A. Washnock), and 1 vacancy.

- ✳️ Action Item – Board Officer nomination & election

- R. Bates opened the nominations for the position of Chairman; D. Adams nominates P. Farnham; nomination is accepted. Without other nominations, motion by B. Gustafson, second by D. Davis to cease Chairman nominations is unanimously approved. P. Farnham is elected Chairman.
- P. Farnham opened the nominations for the position of Vice-Chair; P. Farnham nominates A. Washnock with the provision she accepts the nomination. Without other nominations, motion by B. Gustafson, second by R. Bates to cease Vice-Chair nominations is unanimously approved. A. Washnock is elected Vice-Chair pending her acceptance.
- P. Farnham opened nominations for the position Treasurer/Secretary; D. Davis and D. Adams both nominated and both decline. P. Farnham nominates R. Bates; nomination is accepted. Without other nominations, motion by B. Gustafson, second by D. Adams to cease Treasurer/Secretary nominations is unanimously approved. R. Bates is elected Treasurer/Secretary.
- P. Farnham and A. Washnock will be signatories on the TVHSD regular checking account.

🔊 **Legal (Attorney)** – B. Dickhoner reviewed some of the recent bills that passed during the last legislative session. Things are pretty quiet in regards to SDA legal items that would have any impact on TVHSD.

🔊 **Chief's Report** – Chief Lesher reported that the Pet Med bill, quality assurance bill, EMS license plates bill, and the EMS assault bill were all passed with some still awaiting the Governor's signature.

The call totals were down in April, but YTD call totals remain up. The van call volume seems to be leveling off; responding about 60 times per month.

Did not meet the 9 minute response time in April, but it was very close.

One full time Paramedic was hired in preparation for another leaving to begin medical school.

The Todd Seek golf tournament was cancelled for several reasons with plans to reorganize for next year.

🔊 **Mail/E-Mail**

🔊 **Next Meeting:**

- Regular Board – June 26, 2014

Adjourn – by P. Farnham at 7:14 p.m.