

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting - Amended

May 31, 2012

Call to Order – 5:30 p.m. by R. Bates

Roll Call – R. Bates, M. Childers (5:47), M. Erickson, P. Farnham, S. Linden, T. McNally, A. Washnock

Absent Excused – B. Gustafson

Absent Unexcused

In attendance – C. Wallace, Chief R. Leshner, Captain A. Simons, M. Dolgener

Public Comments - Cheryl Wallace with Ruben Brown presented the final 2011 audit report. Journal entries were mostly reclassification entries for construction accounts, moving amounts from Construction In Progress (CIP) to Land, Building etc. Bad debt allowance adjustment is worked through every year. There were not a lot of adjustments this year, a few small reconciling items that were not material. No significant difficulties with the audit process and no outside consultants were used to complete the audit. All requested documents were ready, accessible and available at time of audit. Ruben Brown gave the 2011 audit a clean unqualified opinion. Assets were up 1 million from last year. Debt was also up due to new construction. Net assets were up equally by 1 million. Operating revenues and net patient revenue increased due to call volume; expenses only went up slightly. Interest expense increased due to Certificates of Participation (COP's). Change in net assets was a positive 1.2 million. Report to governance is a management letter that offers best practice comments for the Board to review and consider for future changes.

Minutes

* Action Item – April 2012 meeting minutes approval – Under legal section, change the wording of house bill for tax relief...delete 50% replace with up to 100%..the bill would allow a new business or expanding business to apply for personal property tax exemptions..governing body can negotiate or turn down. Motion by M. Erickson to approve April 2012 minutes as amended, second by A. Washnock, 6 yes, P. Farnham abstained due to not being at April meeting.

Approve Treasurer's Report

* Action Item – April 2012 financial statement approval – S. Linden said the bottom line income/expense looks good relative to budget. June subsidy will come from new Home State account. S. Linden explained Cash held, Cash with fiscal agent and restricted cash accounts. Motion by P. Farnham to accept the April 2012 financial statement as presented, second by M. Erickson is unanimously approved.

Old Business

Committee Reports

- Finance – Add 2011 approved line item and approved funds for bond pre-payment fund on balance sheet under cash accounts; the actual funds will remain in the TVHSD Home State Checking account. S. Linden completed the transfer of TVHSD funds from Guaranty Bank to the approved Home State Bank account.
- Liaisons – T. McNally will send Bobbi Sutton from McKee M. Dolgener's contact information regarding discretionary fund request. B. Sutton's requests will be considered at budget approval time.
- Long Range Task Force
- Publicity
- Personnel/Morale
- SDA – T. McNally reviewed the latest SDA newsletter. R. Lyons will present a new/returning Board member orientation for all members prior to the July 26 regular meeting. Presentation will begin at 3:30 p.m. and run until 5:00 p.m.

New Business – Discussion about the lack of publicity for the last election. Some ideas were to buy ad space in local newspaper, send letter to the Editor and other Public Relations communications. Topic will be revisited prior to the 2014 elections. T. McNally expressed his gratitude for his time served on the TVHSD Board and would like to see the programs he was passionate about continue on. R. Bates presented a plaque to T. McNally for 6 years of service to TVHSD. Elected members took their Oath of Office as administered by R. Lyons. Newly elected member, Barry Gustafson took his oath on May 16, 2012. Election of Officers: Floor is opened for Board Chairman nominations: S. Linden nominates R. Bates as Chairman, second by A. Washnock. With the absence of T. McNally (Vice-Chair), M. Childers serves as temporary Chair during the nomination and election of Chairman. Without any other nominations P. Farnham moved to cease nominations and R. Bates be elected by acclamation, second by M. Erickson. Motion is unanimously approved. R. Bates as elected Chairman presides over the rest of the nominations and elections. Floor is opened for Vice-Chair nominations: M. Childers nominates P. Farnham, second by A. Washnock. Without any other nominations M. Childers moved to cease nominations and P. Farnham be elected by acclamation, second by A Washnock. Motion is unanimously approved. Floor is opened for Secretary/Treasurer nominations: M. Childers nominates S. Linden, second by P. Farnham. Without any other nominations M. Childers moved to cease nominations and S. Linden be elected by acclamation, second by M. Erickson. Motion is unanimously approved.

Legal (Attorney) – A bill was passed to allow nicknames on a ballot as long as the nickname is used on a regular basis. Equal Employment Opportunity Commission (EEOC) issued new guidelines with respect to criminal history checks for new applicants; TVEMS will have our policy reviewed by R. Lyons.

Chief's Report – May had several events at Station 350. One was an interview and tour with Chief Leshar as requested by National Public Radio (NPR). The interview was triggered by the recent sale of Weld County Ambulance. Events that Chief Leshar participated in elsewhere included a speech at a news conference at Denver Health along with Congresswoman DeGette and Dr. Colwell regarding the national drug shortage. Chief Leshar said he was representing over 16,000 EMT's and Paramedics on this issue. TVEMS is not experiencing the same shortages that many agencies have due to our relationship with McKee Pharmacy and the implementation of the Ambutrak material management system. Captain S. Forman and Captain M. Turner accompanied Chief Leshar at the news conference. Chief Leshar requested that the unencumbered funds generated from the sale of the 10 monitors be used to purchase GlideScopes for all primary vehicles. GlideScope is an intubation device for difficult airways used for Rapid Sequence Intubation (RSI). Currently there is only one GlideScope in the

system and is carried on the Captain's vehicle. It will cost \$50,000 to outfit the primary vehicles. The monitor sales have generated \$40,000, we received \$8,000 reimbursement from Banner for a Lucas device, plus the sale of two more monitors will generate \$10,000 additional funds. Captain A. Simons gave a demonstration on the use of the GlideScope and intubations. Motion by M. Erickson, second by P. Farnham to authorize Chief Lesher to negotiate GlideScope purchase price and maintenance. The Board will discuss and take action at the June regular meeting. The Materials Manager vehicle is ready to be stocked and begin deliveries. The addition of this vehicle should eliminate multiple trips to stock stations and hospitals. Response times remain 87% at nine minutes, Chief Lesher would like it to be around 90%. We are still waiting for the grant decision on The Community Paramedic program. When the program gets underway it will start by responding to falls and mental health issues, as well as working with Banner Health to determine community needs. Chief Lesher presented the destination report and other handouts (attached).

📧 **Mail/E-Mail** – Letter from Berthoud Fire District expressing their appreciation of Chief Lesher, Lyle Huff, Captain M. Turner and M. Dolgener who help support their mission to provide quality services.

📧 **Social Meal** – June 20, 2012, 7:00 a.m. at The Egg & I

📧 **Next Meeting:**

- Regular Board – June 28, 2012, 5:30 p.m.
- Member Orientation – June 28, 2012, 3:30 p.m.

Adjourn – Meeting adjourned by R. Bates at 8:00 p.m.