

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

April 25, 2013

Call to Order – 5:30 p.m. by R. Bates

- 🔊 **Roll Call** – R. Bates, S. Linden, A. Washnock
Absent Excused – D. Adams, P. Farnham, B. Gustafson
Absent Unexcused

Without a quorum present at the April regular meeting, agenda action items were not voted on and will be addressed at the May regular meeting.

- 🔊 **In attendance** – Cheryl Wallace representing RubinBrown, LLP to present 2012 final audit (5:30 p.m. – 6:00 p.m.). Gayle Zonnefeld interviewing for vacant board seat (6:00 p.m. – 6:15 p.m.). Debbie Davis interviewing for vacant board seat (6:15 p.m. – 6:30 p.m.). Andy Peterson interviewing for vacant board seat (6:30 p.m. – 6:45 p.m.), Chief Leshner, Captain Al Simons, Marvi Dolgener

✳️ *Item – Appoint new member to fill vacant seat*

- 🔊 **Public Comments** – C. Wallace distributed the draft Report to Governance (ViewPoints) and draft audited statements. The ViewPoints pages 1 – 6 (Auditor Communications), outlines the communications from the auditors as required by law. Page 2 shows that The District is issued an unqualified/clean opinion from the auditors. An unqualified or clean opinion means that the Financial Statements have been prepared using Generally Accepted Accounting Principles (GAAP), comply with statutory regulations and material matters were adequately disclosed. Page 6 shows that after correcting entries the Total Net Position (formerly named Total Net Assets) decreased by \$40,750. Page 7 (Financial Analysis), shows a three year history of property tax revenue with a decrease for two consecutive years. Page 8 (Financial Analysis), shows that The District took in more than it spent and the debt to equity ratio is improving from 2010 as debt is paid down. Page 9 (Audit Observation) describes the improvements made to internal controls, timely journal entry adjustments and acknowledges the assistance of TVEMS staff in providing to the audit team all requested materials timely. Pages 10 – 12 (Advisory Comments and Suggestions) offer suggestions that may already be in process or can be reviewed for adoption. Chief Leshner commented that all are currently done or in process. Pages 13 – 14 are upcoming GASB Pronouncements with only GASB 68 on page 14 that could have an impact if The District would change to a Defined Benefit Plan from our current Deferred Contribution plan. The Financial Statement is presented in draft format for discussion purposes and will be sent in final format once The District votes to accept the statement. Revenues were down, operating expenses were up and nonoperating Revenues (Expenses) were up bringing the total end of year Net Position to \$7,403,309. This was an increase of \$119,892 from 2011. The footnotes in the Financial Statement are supplemental and support the financials.

64 All candidates were informed that there was not a quorum present and the appointment decision would be postponed until the May regular meeting. They were also told that this is a policy setting board rather than an operational board and that this board member term ends in 2016 but the appointed member will have to run in the 2014 election to finish out the remaining two years of the four year term.

- G. Zonnefeld provided a brief verbal resume; he has lived in Loveland since 1969 and primarily had a career in banking and organizational development. He was in the wholesale business for several years out of the Denver Merchandise Mart, selling to retail stores. The last 12 years he has been involved with economic development, primarily in Africa, with an organization called Partners Worldwide. They work with roughly 27,000 small businesses to help create jobs in communities that have an unemployment rate over 70%. He has been married 47 years and has 1 son and 4 grandsons. He has served on a couple of boards, and knows Barry Gustafson. G. Zonnefeld travels back and forth to Africa but is flexible with time and can make Thursday meetings. Question: How would serving on this board fulfill his desire to give back to the community? Response: he could help provide wisdom he has and help the organization fulfill its mission to provide quality service. Question: Is the economic development position a volunteer position? Response: He has been in that position for 12 years and is paid but has to raise his own support by going to different organizations for his salary and expenses. G. Zonnefeld asked what is expected of a board member. Response: to have an active interest and participation at meetings, bring ideas to the table, offer good guidance on how to represent the taxpayer dollars and support the Chief and staff to achieve goals. He did make time to meet with Chief Leshar and was impressed with the tour and the organization.
- D. Davis provided a brief verbal resume; in 2012 she ran unsuccessfully for election to the District board. She has had an interest in serving a community board that is not a conflict with her position at the bank. She likes working with businesses and helping the community. Her sons have many friends that are firefighters and EMT's and through their stories she has taken an interest in the services that TVEMS offers. She has been in the banking business for the last 25 years. She and her husband have a blended family of 5 kids; 2 are 26 years of age, 2 are 27 years of age and 1 is 29 years of age, 4 are boys. She has been or is currently involved with many boards including the Loveland Chamber of Commerce board, Loveland Elks, Berthoud Chamber of Commerce as past Chairman and now on an ambassador level. She is currently in the Commercial lending side of Guaranty Bank. She is looking forward to new things, and as an "empty nester" with time she would like to be more involved in a community area that doesn't see a lot of community involvement. Question: How much time commitment is available after attending the meetings etc from the long list of boards and groups that you are currently involved in? Response: Many of those commitments overlap so there are not that many separate meetings or time commitments. She is very comfortable with her commitments and time available. Question: Would there be any type of job conflict if there was an interest of being involved on financial committee? Response: No conflict with Guaranty Bank. She was recently at the Leadership Loveland Public Safety day and saw Chief Leshar's presentation and was impressed with the professionalism and service provided by TVEMS. She is a planner and very organized. She asked how many members are on the board and what committees the board has. Response: 7 member board, Finance, Liaison, Long Range Planning, Publicity, Personnel/Morale and SDA committees.
- A. Peterson provided a brief verbal resume; He has no specific desire to serve on this particular board, but A. Washnock told him TVHSD was looking for applicants and he has

been looking for a board that he could serve on. He feels that the EMS board is a mesh with his industry since both require getting things done quickly and efficiently. He doesn't know the TVHSD/TVEMS specific problems, but has a business background and feels he could contribute in a positive way. He is a petroleum engineer, problem solver and consensus builder. He is generally an optimist and can see a way through to get things accomplished. He has only served on one board and does not know the ins and outs of board life. One of his strengths is solving problems using his analytical background. Question: How do you feel about being on a policy setting board rather than hands on board? Response: Once he figures out the issues he can answer that better, but he currently sets policy and gives guidance and leadership as CEO of his company.

Minutes

- * *Action Item – March 2013 meeting minutes review & approval* – There were no additions or corrections from the three members present.

Approve Treasurer's Report

- * *Action Item – March 2013 financial statement review & approval* – S. Linden commented that March was a nice revenue month for mill levy, a few expenses were up for the month and net income is in good position. Expenses are being kept down, while revenue continues to be down from budget.

Old Business

- * *Set date for board retreat*

Committee Reports

- Finance
- Liaisons
- Long Range Task Force
- Publicity
- Personnel/Morale – Chief's evaluation has been given to the Chief and signed.
- SDA – A. Washnock was excited to see that the 2013 Annual SDA conference has a ½ day group session dedicated to health services, although there were no details in this issue. Another interesting item was that the Federal Budget Sequestration will have automatic spending cuts regarding grants/bonds primarily with homeland safety grants and should not have any impact on TVHSD. There was an announcement of a Community Workshop being held in Ft Collins, June 25 at the Harmony Library Community room; no topic has been announced.

New Business

-  **Legal (Attorney)** - There was an interesting decision from Colorado Court of Appeals today stating that an employer cannot terminate or discipline employees for off-duty conduct that is legal unless there is a direct adverse affect of the business to the employer. Keyword being "legal" activity. There was discussion about the use of medical marijuana since Colorado has legalized its use. The Court of Appeals said that marijuana is still illegal under Federal law and is therefore not considered a legal activity.

-  **Chief's Report** – The 911 calls generated from the small section of The Town of Windsor in Larimer County will continue to be routed through the Weld County Dispatch Center since the Public Utilities Commission (PUC) found that the surcharge issue is OK. The Larimer Emergency Telephone Authority (LETA) board has voted to remove The Town of Windsor area from their services and there will be no effort to bring those calls back to the Loveland Dispatch Center. The Town of Windsor has to decide if they want to be part of the LETA IGA or instead align solely with Weld County's Dispatch Center. LETA has given The Town of

Windsor until the 1st of 2014 to establish contracts with the reverse 911 systems. Mutual aid agreements have been signed with the Windsor and Johnstown Fire Departments. Chief Leshar is still working out the details on a mutual aid agreement with Poudre Valley Ambulance (PVA) for the Ft Collins area. He is scheduled to meet with Steve Main, Director of PVA, on Monday. The contract between Banner Health/McKee Medical Center and Budweiser Events Center (BEC) for TVEMS staffing of the 1st aid station at BEC is still in process with McKee legal; TVEMS is prepared to staff the 1st aid station beginning May 1. McKee Medical Center will reimburse TVEMS through the end of the year; TVEMS will then establish a contract with BEC for 2014. Calls are down 3% in March compared to March 2012 and 2% for year. The van took 52 calls in March; Chief would like to see it reach 90 calls per month. The less than 9 minute response time was at 88% for March. One per-diem EMT terminated her employment because she was not able to give the time necessary to finish her training.

Mail/E-Mail

Dates to remember:

- May 15, 2013 , 7:00 a.m. - Social Gathering at The Egg & I, Loveland
- May 30, 2013, 5:30 p.m. - Regular Board Meeting at 4480 Clydesdale Parkway

Adjourn 7:36 p.m.