

Regular Board Meeting  
February 26, 2009 - 5:30 p.m.  
Station 320 Holdeman Room

**Call to Order** – 5:30 p.m. E. Hughes

**Roll Call** – R. Bates, S. Gomez, E. Hughes, S. Linden, T. McNally  
Absent Excused – S. Childers out of town, A. Washnock family illness

**In attendance:** Board Counsel Lyons, Chief Leshner, Admin. Capt. Dolgener

**Guest:** Christopher Cornue

**Public Comments** - Christopher Cornue the newly appointed McKee CEO shared some of the ideas to improve growth and service over the next few years, with current focus on starting and expanding service lines, beginning with cardiovascular. Other areas will include electronics, community outreach, and many other services. Christopher has been in the position for 6 months now and is enjoying it very much.

**Approve Minutes** – Upon motion by R. Bates, second by T. McNally the January minutes are unanimously approved as written.

**Approve Treasurer's Report** – Chief Leshner explained the salary overage is due to PTO balance payout for Capt. Seek, plus several other employees' cash out of PTO at the beginning of year. Contract service overage due to Physio Control annual heart monitor maintenance contract, which will catch up by year-end. Reimbursements will be watched a little closer this year to see if any budget adjustments would be necessary. Remove mill levy capital expansion line item on financial statement. S. Gomez will contact Guaranty Bank to adjust automatic deposit to Home State to fit 2009 budget amount. Upon motion by S. Gomez, second by R. Bates the January 2009 financial statement is unanimously approved as presented.

**Old Business** –

- Business cards – M. Dolgener was unable to print business cards due to recent computer meltdown, cards will be available at the March meeting.
- Approve excused absence by-law revision – T. McNally presented proposed revisions to 4.3 & 4.4 and added 4.5 for excused absences. Bring any comments or revisions to the March meeting to have final draft approved at April meeting. (handout attached)
- Approve Chief's revised evaluation form – S. Linden has not received any feedback. Upon motion by R. Bates, second by T. McNally the revised form is unanimously approved as written. S. Linden will e-mail new form to board members for their evaluation of the Chief with feedback due to her by March 19, 2009.
- Review revised Chief's job description – T. McNally continues to work on revision and will meet with Chief Leshner to finalize and present final draft for approval at March meeting.
- Review & approve donation request form – S. Gomez & T. McNally presented the donation request matrix for review (handout attached). Discussion followed. Members will review the matrix and bring comments or revisions to the March meeting.
- Any Board member that would like to see the new Berthoud station, please call Chief Leshner for a tour.

## **Committee Reports**

**(Finance)** – E. Hughes mentioned that 5 of the 7 members currently attend this committee meeting. E. Hughes wondered if it necessary to have a monthly meeting or just review statement during the regular board meeting and only meet when other issues arise out of the ordinary. Discussion followed. Statements are typically available to members at least a week in advance. Any questions should be directed to S. Gomez with a cc: to Chief Leshner, with a quarterly meeting to review financial status. Upon motion by R. Bates, second by S. Gomez quarterly meetings of the finance committee is unanimously approved. The next meeting will be held in April. Date to be set later.

**(SDA)** – Entire newsletter was lengthy opinion on the economy. Basically be safe and watch spending. April 21 workshop will be in Longmont.

**Legal (Attorney)** - Couple of bills still in the legislature are SB09-02 (registration fee increase), the other bill that has definite merit is the SB09-10 (use of AED's), D. Lyons gained the support of the SDA on this bill. Bill to keep minutes in a well-bound book or electronically is HB1057 is still in discussion.

**Chief's Report** - Chief Leshner introduced Lt. Steve Forman as the newly appointed B Shift Captain. Steve has been employed with TVEMS since June 2000 and will be a welcome addition to the management team. Chief distributed his monthly report handout. We will be interviewing for Lt. replacement on 3/9 and Paramedics on 3/11. Three new hires (1 full time, 2 per-diem) will begin orientation on 3/1. The new ambulance is on the assembly line, with delivery date around May. The computer system failed on Friday, March 13 – March 20. Impact on the staff was huge. Lyle did a good job to get the essential function back on-line; he will continue to bring other items on-line over the next few months. Staff is working hard to get billing and collections up to current. The audit will be delayed until May. Larimer County asked TVEMS to participate in the disaster planning April 12 – 17, 2009 in Emmitsburg, MD. Chief Leshner is arranging to attend.

Discussion of future plans for new eastside /admin station. Hope to have some planning in motion by end of year. S. Linden inquired if we have looked into cost of enrolling with Colorado Public Employees Retirement Association (PERA). Chief Leshner & M. Dolgener will work on that this year.

**Schedule Chief's Breakfast** – Tuesday, March 17, 2009, 7:00 a.m., The Egg & I.

**Adjournment:** Upon motion by T. McNally, second by S. Linden the regular board meeting is adjourned at 7:41p.m.

### **Next Meeting:**

Regular Board – March 26, 2009 – 5:30 p.m.