

# THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Meeting

January 28, 2016

## **Roll Call** (Dolgener) – Adams, Bates, Farnham, Gustafson, Travis, Washnock

Absent Excused - Davis

Absent Non-excused

## **Call to Order** (Farnham) – 5:27 p.m.

## **Pledge of Allegiance**

## **Also in attendance** – Legal Counsel R. Lyons, Chief Leshner, Capt. M. Turner, Capt. A. Simons, EMT M. Agnew, EMT M. Winick, M. Dolgener and Agnew and Winick families.

## **Guest Comments**

- Chief Leshner spoke about the honor & pride that comes with earning a TVEMS badge and the history of the Star of Life symbol in the center of the badge. He then presented badges to M. Agnew and M. Winick for the successful completion of the four phases of training which releases them to work unrestricted in the TVEMS system and in recognition of their commitment to the district they serve.

## **Minutes**

- \* Action Item – December 2015 meeting minutes review & acceptance - Motion by R. Bates, second by B. Gustafson to accept the December meeting minutes as presented is unanimously approved.

## **Approve Treasurer's Report**

- \* Action Item – November and December 2015 financial statement review & acceptance – R. Bates mentioned that the November & December balance sheets show the cash position coming down which is expected this time of year. Biggest cash outlay in 2015 was the \$550,000 for the Taft station and the annual \$100,000 set aside for COP pre-payment. Income/Expense statement show gross profit was better than budgeted, expenses also ended on a positive note. The year-to-date loss was far less than budgeted, with the largest portion being depreciation. Employee education was under budget due to no one attending paramedic school this year. Overall the pre-audit December statement review is good. Motion by D. Adams, second by B. Gustafson to accept the November 2015 & December 2015 statements as presented is unanimously approved.

## **Unfinished Business**

## **Committee Reports**

- Long Range Task Force – Adams/Bates – No report
- Publicity – Davis/Gustafson – No report
- Personnel/Morale – Washnock/Bates – As requested Chief Leshner presented his 2016 goals for review and discussion. Motion at 5:58 p.m. by A. Washnock, second by B. Gustafson to enter into executive session pursuant to §24-6-402(4)(f), C.R.S., for discussion of a personnel matter involving the evaluation of the Chief, who was previously informed of the meeting.

Returned to regular meeting at 6:36 p.m. Motion by D. Adams, second by B. Gustafson to accept Chief's goals for 2016 as presented is unanimously approved. Motion by D. Adams, second by R. Bates, to increase Chief's salary by 3.5% effective January 1, 2016 is unanimously approved. Motion by A. Washnock, second by D. Adams to renew and increase Chief's contract from 3 years to 5 years is unanimously approved.

- SDA – Gustafson – No report

### **🔊 New Business**

- Designate official posting place(s) for agenda and meeting notices. Motion by R. Bates, second by B. Gustafson to post agenda and meeting notices on the TVEMS website, Station 350, Larimer County and Berthoud Town public meeting boards is unanimously approved.
- Review and accept 2016 meeting dates. Motion by D. Adams, second by A. Washnock to accept the 2016 regular meeting dates of the last Thursday of each month, January – October & December is unanimously approved.
- Adopt resolution to appoint M. Dolgener as designated election official. Motion by D. Adams, second by B. Gustafson to accept Resolution 2016-001 appointing M. Dolgener as Designated Election Official and authorizes M. Dolgener to cancel the election if necessary is unanimously approved.

### **🔊 Legal (Attorney)**

- R. Lyons reported that the legislative season has begun with only a handful of bills that affect Title 32 special districts. HB 16-1034 changes the name of first responders to emergency medical responders and creates a registration program in the Colorado Department of Public Health & Environment (CDPHE), beginning July 1, 2017.

### **🔊 Chief's Report**

- Chief reported that February 9<sup>th</sup> is EMS day at the Capital and he and other officers from TVEMS will be in attendance.
- The TVEMS sign is now up on the Taft station.
- T. Zimmerman has been selected to fill the Community Paramedic position. This title may change. A new administrative assistant has been hired bringing the billing staff up to four.
- Chief distributed the green and blue data sheets for review. Overall there was a 10% increase in transports and call volume.
- Chief showed an advertising video for Angel Armor that used our facility, vehicle and staff to produce a section of the advertisement. Angel Armor is a company located in Ft. Collins that builds bullet proof vests for police, fire and EMS.

**🔊 News/Correspondence** – P. Farnham will be absent from the February & March meetings.

### **🔊 Next Meeting:**

- Regular Board – February 25, 2016 – 5:30 p.m.

Adjourned by P. Farnham at 7:05 p.m.