

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Since 1968

Regular Board Meeting

January 29, 2015

🔊 **Roll Call** (Dolgener) - Adams, Bates, Davis, Farnham, Gustafson, Travis, Washnock
Absent Excused
Absent Non-excused

🔊 **Call to Order** (Farnham) 5:30 p.m.

🔊 **Pledge of Allegiance**

🔊 **Also in attendance** – Counsel R. Lyons, Chief R. Leshner, Capt. S. Forman, Capt. M. Turner, Training Lt. S. Larsen, EMT C. Owens, and M. Dolgener.

🔊 **Guest Comments**

🔊 **Minutes**

- * Action Item – December 2014 meeting minutes review & acceptance - Motion by R. Bates, second by D. Adams to accept the December 2014 minutes as presented is unanimously approved.

🔊 **Approve Treasurer's Report**

- * Action Item – November & December 2014 financial statement review & acceptance – D. Davis reviewed November & pre-audit December balance sheets and Income/Expense statements. YTD total look good and are up from budgeted. Motion by D. Adams, second by B. Gustafson to accept the November & pre-audit December statements as presented is unanimously approved.

🔊 **Unfinished Business**

- Public Relations Flyer – P. Farnham distributed draft brochures for review. Please contact P. Farnham if you see any areas for improvement or with general comments. The final review of the brochure will be discussed at the February regular meeting along with ideas of how best to distribute the brochure.
- Building acquisition update – Chief Leshner, R. Lyons and The City of Loveland representatives are working to resolve some issues regarding easement, parking spaces and shed placement. The site never had a plat map with a legal description, so step one is to get a utility easement survey/plat, instead of plat showing all of the easement lines "subject to the city utility departments to be determined". The plat plan is necessary to get the deed. General consensus of the board is for Chief Leshner and R. Lyons to continue to move forward unless more concessions are asked for.
- LETA Lease Agreement – Chief Leshner has the proposed lease extension agreement for the additional 850 sq. ft. of space. There is an increase in monthly rent to \$1,720.83 from \$1,000.00 and an increase in monthly utilities from \$400.00 to \$600.00. Motion by B. Gustafson, second by D. Adams to accept the new lease as proposed is unanimously approved.

🔊 **Committee Reports**

- Long Range Task Force – Adams/Bates – The committee met with Chief Leshar and reviewed the last long range plan. It was decided to begin work on a revised plan after finalization of new station 340 purchase.
- Publicity – Davis/Gustafson – D. Davis and Chief Leshar met with Lori Gama an expert resource on social media. Chief Leshar will give the contact information to L. Huff.
- Personnel/Morale – Washnock/Bates – A. Washnock needs members to return their Chief's evaluation form by the end of next week so she can compile the information for a final evaluation. Send your forms to A. Washnock or R. Bates.
- SDA – Gustafson – No report

🔊 **New Business –**

- ✳️ Designate official posting places (currently: 4480 Clydesdale Pkwy, Berthoud Town Hall, Larimer County Clerk's Office, TVEMS web site). Motion by A. Washnock, second by B. Gustafson to designate 4480 Clydesdale Pkwy, Berthoud Town Hall, Larimer County Clerk's Office, TVEMS web site as the official posting places is unanimously approved.
- ✳️ Designate TVHSD contact person (currently M. Dolgener) – Motion by R. Bates, second by D. Davis designating M. Dolgener as the TVHSD contact is unanimously approved.

🔊 **Legal (Attorney)** – R. Lyons attended the first legislative committee and reported that there are no bills currently having any impact EMS. There will be some amendments to the election law, but he does not think it will be ready before May 2016.

🔊 **Chief's Report** – The newest ambulance arrived in Denver last week. Capital funds for this ambulance were approved in 2014 along with radios, but due to manufacturing delays it is necessary to move those funds into 2015. General consensus was to use the 2014 funds in 2015.

The City of Loveland Dispatch contract is a 5 year contract with 3% increase each year. Chief Leshar is working to get a one year contract with 2.5% increase and continue negotiations this year for a long term contract.

TYD call totals were up in all categories. Response time percentage still good.

Employee update – There are been five full time employees on leave since mid-December; one returned today, but staff has been stretched thin to maintain proper coverage. Two other employees gave their notice and will be leaving in June to move out of state. There is a hiring process next week with 21 Paramedic candidates. The future goal is to move to full time Paramedics on every ambulance and to increase the part-time EMT staff.

🔊 **News/Correspondence** – Received thank you from McKee Foundation Life Line program for the grant and their financial report. Style magazine had an article about the Heart Safe Community program and the TVHSD partnership. D. Davis was recognized for the Heart Award from the Loveland Chamber of Commerce.

🔊 **Next Meeting:**

- Regular Board – February 26, 2015 – 5:30 p.m.

Adjourn – Meeting was adjourned at 7:13 p.m. by P. Farnham.