

❖TVHSD Board Mission Statement❖
To promote and facilitate the responsible provision of medical services within the
Thompson Valley Health Services District

AGENDA

January 26, 2012 - 5:30 p.m.
4480 Clydesdale Pkwy

Call to Order 5:31 p.m. by R. Bates

🔊 **Roll Call** – R. Bates, M. Erickson, P. Farnham, S. Linden, T. McNally, A. Washnock
Absent Excused – M. Childers
Absent Unexcused

🔊 **In attendance** –Legal Counsel R. Lyons, Chief Leshar, Captain Al Simons, Marvi Dolgener

🔊 **Public Comments** - Chief Leshar introduced new employees Administrative Assistant Sue Frank and Communications/Logistics Coordinator Chaucey Edwards,

🔊 **Minutes**

* Action Item - November 2011 meeting minutes approval – Under attendance move R. Bates and A. Washnock to absent excused from absent unexcused. Under Long Range Task Force Notes: change ¼ million to \$250,000.00. Motion by P. Farnham, second by M. Erickson to approve the November Regular meeting minutes with amendments. Unanimously approved.

🔊 **Approve Treasurer’s Report**

* Action Item – November & December 2011 financial statement approval – S. Linden reported that the December 2011 statement bottom line looks good. R. Bates commented that looking back on December 2010 balance sheet in comparison to December 2011, cash has increased and leaves TVHSD in a good position to stay solvent. Motion by S. Linden, second by P. Farnham to approve December unaudited statement. Unanimously approved.

🔊 **Old Business**

* Approve final LETA lease agreement – The final draft of the LETA building lease agreement is written with a 5 year lease, but the November minutes state that the lease should have been no more than a 3 year lease. After discussion P. Farnham motioned, with second from A. Washnock to approve the lease as presented with 5 year lease term. Unanimously approved.

* Review and discuss any action item regarding discretionary fund requests from Banner Lifeline of McKee and McKee Prescription Assistance – The draft process instructions and application have a few minor wording revisions. M. Dolgener will revise and send to all members for final approval and post on TVEMS website. M. Dolgener will also send letter to Banner Lifeline of McKee and McKee Prescription Assistance program directors to let them know their applications were received after the September 2011 deadline for budget year 2012 and will be considered for the 2013 budget year; R. Bates will sign letters.

* Adopt resolution to authorize DEO to cancel election – Motion by S. Linden, second by P. Farnham to adopt resolution to authorize DEO to cancel May 8, 2012 election if necessary is unanimously approved.

🔊 **Committee Reports**

- Finance
- Liaisons
- Long Range Task Force

- Publicity – P. Farnham remarked on the good publicity in Reprinter-Herald regarding new equipment (LifePak 15 monitors and Community Paramedic program). Chief Lesher said Style Magazine will be publishing an article soon that is aimed at special teams (TEMS, SOT) in EMS as well as possibly our Community Paramedic program and new equipment; Chief was not real sure what the final product would look like.
- Personnel/Morale – P. Farnham and A. Washnock met to prepare forms for Chief Lesher's annual review for March 2011 – March 2012. P. Farnham distributed the review packet and went over the guidelines. Packet begins with page 3 and ends with page 7, page 1 is board signatures after review is given and page 2 is Chief's goals. Members need to return to the personnel committee the performance review to P. Farnham by February 13, 2012.
- SDA – T. McNally presented a review of the last few issues, mostly SDA calendar highlights for transparency notice and election deadlines.

📁 New Business

- * Designate posting places for agenda, currently Headquarters, Larimer County Clerks' office public board, Town of Berthoud public board, Web-page. Motion by M. Erickson, second by A. Washnock to post agenda at TVEMS Headquarters, Larimer County Clerk's office, Town of Berthoud and TVEMS web page is unanimously approved.

T. McNally asked members to review the by-laws for any revisions that may be necessary for discussion at the March meeting.

- 📁 Legal (Attorney)** - R. Lyons distributed self-nomination forms for 4-year terms to T. McNally, R. Bates, M. Erickson and A. Washnock. Legislature in session, very few bills that have been introduced formally that impact TVHSD. Rumor is that Fire Chiefs may ask for ability to levy a sales tax to support their services.

📁 Chief's Report – Power point attached – Chief Lesher gave a rundown of happenings out at the Clydesdale facility. Dr. Urbina (Chief Medical Officer of Colorado Dept of Health) came through on January 5th to tour the facility, Chief Lesher had a very good meeting with him. Regional EMS & Trauma committees meet here now monthly. North Colorado Physician Advisors meet here every other month. The Northern Colorado Fire Chiefs met here this month, which is the first time they have had a meeting in a non-fire facility. The Lucas 2 Chest Compression Systems and LifePak 15 monitor/defibrillators have been received are on the cars. We have ten (10) LifePak 12 monitor/defibrillators to dispose of. One has been set aside to donate to Dr. Sundheim if he needs it and we will keep it on our maintenance program at a cost of approximately \$1000/yr to keep calibrated; Med-Trans Ambulance has made an offer for two of the LifePak 12's; one TVEMS will keep and put into use with the event trailer; Chief Lesher has received calls from other agencies interested in purchasing the other units but has not received a commitment as of today. Since the Lucas 2 devices are battery driven the ten Scott Air Packs that were used with Lucas 1 devices are no longer necessary for TVEMS. Chief Lesher would like to give those to the Berthoud Fire Protection District. With no disagreement from the TVHSD Board Chief Lesher will contact BFD Chief Charles. Chief Lesher is projecting a 2.5% increase in responses next year. The Community Paramedicine (home well-checks) Program is moving along faster than originally planned for due to federal grant funds worth about \$390,000 without any matching funds becoming available and a short timeline to return the grant packet. TVEMS, Poudre Valley Ambulance (PVA), American Medical Response (AMR) and Woodland Park Ambulance are involved in this grant process as a group. This group has agreed to pay \$500.00 each for a grant writer. Capt. Simons, Lt. Bauman and Lt. Coffin are the employees that will attend the initial training program. The overall goal of the Community Paramedicine Program is to try and reduce readmissions to hospitals by providing home check-ups, without competing with home health care services. Several models have been looked at in the US, Canada and Australia in the

development of the TVEMS program. Chaucey Edwards, Capt. Simons and Capt. Turner are working hard to get this program off the ground with a model that will serve the TVHSD community well. Ft. Collins Police, Loveland Police and Larimer County Sheriff departments have a bomb truck that currently resides outside in the elements and they asked if they could use some of our bay space to store the truck indoors for a 1 year term at a rate of \$100/month. Chief Leshar believes this would be a great public relations opportunity. Motion by R. Bates, second by T. McNally to move forward with a 1 year lease with Larimer County Bomb Team to store their bomb truck for \$100/month is unanimously approved. R. Lyons will draft agreement once he received the actual name of the team and send to Chief Leshar so he can get appropriate signatures. Chief Leshar distributed the 2012 capital improvements expenditure list totaling \$305,000.00 as approved in the 2012 budget. A 2011 State grant match of \$75,000.00 that we should be receiving this year may be used to retrofit one of the bigger ambulances with a bariatric lift system.

Sunday, February 26, 2012 is awards banquet, invitations will be e-mailed.

Chief Leshar said he has met his 2010-2011 evaluation goals of having the new facility up and running, leasing the North section of the 380 Wilson building, completing two classes and achieving his Bachelor's degree.

📧 **Mail/E-Mail** – Letter from Loveland Police Chief Luke Hecker in gratitude for the support with the Occupy Loveland event. Letter from Rubin & Brown CPA (formerly Bondi & Company) regarding the upcoming 2011 audit (all members received same letter at their home address).

📧 **Schedule Social Meal** – February 6, 2012, 7:00 am The Egg & I

📧 **Next Meeting:**

- Regular Board – February 23, 2012

Adjourn – 7:35 p.m. by R. Bates